

EMA Director – Contract Full Time Position

JOB OPPORTUNITIES WITH ST. CLAIR COUNTY An Equal Opportunity Employer

According to appointment and promotion procedures now effect all vacancies in the St. Clair County Commission Department will be open for a period of at least five (5) working days to eligible persons within the county employment system. It is the intent of St. Clair County Commission to fill vacancies with persons with the most potential for success.

It is the responsibility of the applicant to submit his or her completed application on the County Website at stclairco.com click on employment opportunities by the deadline listed in this notice (<http://stclairco.com/jobs.aspx>). If you wish further information please visit or call. The appointing authority will notify applicants of the interview date and time, so please include all available contact phone numbers on the application.

St. Clair County Commission /Human Resource Office/Administrative Center
165 5th Ave., Suite 100, Ashville, AL 35953
205-594-2401

Please note that a separate application will be required for each job opening. St. Clair County will make reasonable accommodations to the known physical or mental impairments of a qualified applicant or employee with a disability if it would not impose an “undue hardship” on the operation of the County’s business.

***** Accepting Public Applications *****

Opening date: 3/16/2018 Closing date: 3/26/2018

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Work schedule: Monday-Friday, 8:00 a.m.- 5:00 p.m. or as needed

Hours worked bi-weekly: 80 hours

Salary: \$21.07 – \$28.86 per hour

Minimum Experience Required: (3) Three years work experience preferred in Emergency Response or Management Experience in disaster relief and recovery. (3) Three years experience preferred in simulated disaster response exercises, emergency management planning and hazardous material management.

Minimum Education Required: Associates Level Degree and Certified Local Emergency Manager (CLEM) Certification required.

Other Requirements: Working knowledge of routine office procedures including experience dealing with the public and emergency personnel during emergency situations. Knowledge of procedures and applicable laws and regulations regarding County Government Administration and State and Federal guidelines related to Emergency Management.

Driver’s license required: Yes

This is a safety sensitive position under our Alabama Drug Free Workplace Program and will be subject to pre-employment drug testing.

[I-9 Documentation required for interview](#)