

Director of Development Services

Jefferson County \$98,535 – \$148,607

Job Open Date

06/08/2018

Job Close Date

07/15/2018

Degree Requirement

- Bachelor's degree in chemical engineering, civil engineering, environmental engineering, geological engineering, or related field

Specific Experience

- Held role with progressive experience in development services (e.g., inspection services; planning, engineering, and permitting; storm water management)
- Held managerial role within a development services function
- Experience working with, or knowledge of, federal and/or state regulations involving development services
- Experience working in a residential or commercial construction setting
- Experience managing a work unit (10 or more people)
- Experience as a 2nd level manager (i.e., supervised a supervisor)
- Responsible for setting goals and making key decisions at a unit level
- Managed a budget for a work unit
- Responsible for evaluating the performance of those within a unit
- Experience implementing and monitoring work unit strategy
- Responsible for a concrete substantial change effort
- Developed and implemented a strategic initiative
- Responsible for managing and delivering results on several high-level projects at the unit level (i.e., more than individual level objectives)
- Experience interacting with key internal and external stakeholders
- Experience working in a high stress environment involving multiple constituents
- Responsible for a function that delivers services to internal and external customers
- Held roles involving forging positive interpersonal working relationships
- Responsible for the development and growth of multiple others (e.g., coaching activities, formal mentoring)
- Responsible for delivering complex communications to multiple parties (verbal and/or written)
- Experience working in environments that require adherence to high professional and ethical standards
- Exposure to essential work tasks and/or processes in non-profit or government, or in a private organization that has constraints resembling those in the public sector

Preferred Experience

- Advanced degree (e.g., master's) in engineering, planning and urban development, construction management, architecture, the environmental sciences (e.g., chemistry, geology, hydrology), environmental health, business administration, public administration, project management, or related field
- Licensed as a Professional Engineer (PE) in the state of Alabama (or, if possesses an out of state license, able to be licensed in Alabama within six months)
- Certifications:
American Institute of Certified Planners (AICP)
Stormwater Quality (CPSWQ), Erosion and Sediment Control (CPESC), Municipal Stormwater Management (CPMSM), Stormwater Inspections (CESSWI), and Industrial Stormwater Management (CPISM)
International Code Council (ICC) Certifications: Commercial Building Inspector, Residential Building Inspector, Building Plans Examiner
- Held role with progressive exposure to city or county government
- Demonstrates a track record of staying abreast of current trends and developments in the field of development services
- Experience working with, or knowledge of, building and construction plans
- Experience working with, or knowledge of, Geographic Information System (GIS)
- Experience interpreting and applying commercial and residential zoning ordinances and laws
- Experience interpreting and applying International Code Council (ICC) codes
- Experience working with, or knowledge of, Municipal Separate Storm Sewer System (MS4) permitting

The Director of Development Services directs the day-to-day operations of inspections and enforcements; planning, engineering, and permitting; and stormwater management. Through strategic initiatives, the Director of Development Services is responsible for interpreting and applying International Code Council (ICC) codes, commercial and residential zoning ordinances and laws, and Municipal Separate Storm Sewer System (MS4) permit requirements, as well as, other codes, laws, and regulations as they are applicable to the work of the Jefferson County Development Services Department. This includes leading staff in tasks related to enforcing building codes, issuing building construction permits, inspecting building construction, comprehensive planning and development, zoning administration and enforcement, reviewing and processing construction plans, GIS mapping, and reducing the amount of stormwater pollution in unincorporated Jefferson County. This role is also responsible for forging effective and collaborative relationships with the community, agencies, and surrounding municipalities and staying abreast of current trends and developments. The Director of Development Services formulates and executes a broad range of policies, establishes annual and multi-year financial

plans, works collaboratively with parties internally and externally, establishes management practices and processes that ensure the accomplishment of performance standards, and resolves complex business issues. The Director is responsible for setting the strategic direction for the Jefferson County Development Services Department.