

# LEE COUNTY COMMISSION

**Chairman**  
Bill English, Probate Judge  
Mailing Address:  
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Opelika, AL 36803-0666  
(334) 745-9767



Lee County, Alabama Est. 1866

**Members**  
Sheila H. Eckman, District 1  
Johnny Lawrence, District 2  
Gary D. Long, District 3  
Robert Ham, District 4  
John Andrew Harris, District 5

Position Announcement #SW2-18-10

## ANIMAL CONTROL OFFICER

**Closing Date: October 17, 2018**

DEPARTMENT: Environmental Services

PAY GRADE: 11

STATUS: Full-time

STARTING ANNUAL SALARY RANGE: \$31,387.20 - \$33,300.80

SCOPE: This position is responsible for the enforcement of animal control ordinances.

### REQUIRED HOURS OF AVAILABILITY:

Monday – Friday 7:00am - 3:30pm

On-call availability (includes nights and weekends)

### EXAMPLE OF DUTIES PERFORMED:

- Receives complaints from rural county residents.
- Captures and transports stray, suspected rabid, and injured animals.
- Captures and manages aggressive animals.
- Delivers animals to contracted veterinarians.
- Investigates bite reports; ensures animal is secured in quarantine.
- Investigates cruelty or neglect complaints.
- Maintains current and accurate documentation of completed work on appropriate forms.
- Maintains assigned vehicle.
- Assists county law enforcement with animal related cases.
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems.
- Performs other related duties as assigned.

### SUMMARY OF QUALIFICATIONS:

- Knowledge of local ordinances, laws and regulations governing domestic animals.
- Knowledge of animal behavior and animal control tools, techniques, and procedures.
- Knowledge of infectious disease characteristics and control.
- Knowledge of county and department regulations, policies and procedures.
- Knowledge of county geography and roads.
- Knowledge of the chemicals used in the disinfection of animal kennels.
- Knowledge of traffic hazards, safety principles, rules, regulations and speed limits.
- Ability to resolve problems and handle complaints from citizens concerning animal control;
- Skill in the trapping and transportation of animals.

An employee in this position is subject to random drug/alcohol testing.

Applicants should apply at the Alabama State Employment Office or the Lee County Commission Office Monday through Friday, between the hours of 8:30 AM and 4:30 PM. Previous applicants should reapply.

For more information visit: [www.leeco.us](http://www.leeco.us)

Lee County is an Equal Opportunity Employer