



Continuing Education
for
Alabama County
Corrections Officers
Jail Operations Bulletin
Video Series

**Produced by
The American Jail Association**

**Meadowbrook / ASI
Loss Control Department
P.O. Box 11047
Montgomery, AL 36111**

800-536-7702

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INTRODUCTION

The Jail Operations Bulletin videos produced by the American Jail Association are available for your use through our Montgomery office at no charge. However, if you lose or damage the video(s), the cost of replacing the video(s) will be your responsibility.

Since we have many members that use these materials, we loan them out for no more than three weeks and limit the number of borrowed items to three. We regret that we can not reserve videos for a specific date. You must return all materials to us by United Parcel Service or Insured Mail.

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Jail Operations Video Catalog

Addicted Inmates - Intake through Release

Jail Operations Bulletin Vol. 7 No. 2

Addicted Inmates: Intake through Release teaches officers how to recognize and respond to inmates who are substance abusers. After completing the study of this video, jail officers will be able to:

- explain the difference between a substance user and an addict,
- list three behaviors that alcoholics and drug addicts commonly exhibit,
- explain four reasons why alcoholics and drug addicts should be housed separately from the general population,
- list six places to refer alcoholics and drug addicts after release, and
- explain the importance of making referrals to outside treatment programs.

Catalog# 974

VHS

13 Min.

English

Administrative Segregation

Jail Operations Bulletin Vol. 2 No. 5

Administrative Segregation is a programmed learning experience designed to teach officers about the use of administrative segregation in the jail. After completing the study of this video, jail officers will be able to:

- explain under what circumstances an officer should recommend administrative segregation for an inmate,
- explain under what circumstances an inmate is likely to request protective custody,
- distinguish between administrative segregation and disciplinary segregation,
- describe the procedure for getting authorization to place an inmate in administrative segregation,
- describe the rights of inmates in administrative segregation,
- list several skills that will help an officer deal with the kinds of inmates typically found in administrative segregation, and
- explain when it is appropriate for an inmate to be released from administrative segregation.

Catalog# 917

VHS

10 Min.

English

Basic Security Principles

Jail Operations Bulletin Vol. 1 No. 7

Basic Security Principles is a programmed learning experience designed to teach officer the fundamental techniques necessary to maintain safety and order in the jail and prevent escapes. After completing the study of this video, jail officers will be able to:

- identify areas within a jail to inspect in order to detect/prevent breaches of security,
- define the importance of communications and the chain-of-command,
- explain why it is important to recognize mood changes in inmates,
- explain why caution should be exercised when searching areas within the jail which are not clearly visible to the human eye, and
- list, by using the principles in this JOB, areas in the officer's jail which should be inspected frequently for potential security problems.

Catalog# 907

VHS

9 Min.

English

Booking and Admissions

Jail Operations Bulletin Vol. 3 No. 4

Booking and Admissions is a programmed learning experience that teaches jail officers the proper procedures for admitting new inmates to the jail. After completing the study of this video, jail officers will be able to:

- list the procedures to follow when admitting a new inmate to the jail.
- explain how to determine whether an inmate is being admitted legally,
- describe 10 kinds of symptoms that may indicate that an individual is too ill or too seriously injured to be admitted,
- explain how to conduct health screening of a new inmate, and
- explain why and how to conduct a property inventory.

Catalog# 928

VHS

9 Min.

English

Career Development and Returning to College

Jail Operations Bulletin Vol. 7 No. 1

Career Development and Returning to College explains the importance of education in advancing jail officers' careers. After completing the study of this video, jail officers will be able to:

- list six reasons why college is important,
- describe the four different kinds of institutions that provide higher education,
- list three guidelines to adhere to when applying to college,
- list five potential sources of financial aid, and
- explain how alternative education programs can help jail officers graduate more quickly.

Catalog# 973

VHS

12 Min.

English

Jail Operations Video Catalog

Cell Searches

Jail Operations Bulletin Vol. 1 No. 1

How to Conduct Cell Searches is a programmed learning experience intended to provide important information in permanent form to guide officers through the procedures and activities required to satisfactorily complete a cell search. After completing the study of this video, jail officers will be able to:

- list rules for an effective cell search,
- list the sections of policies and procedures from their agencies' jail manuals that deal with cell searches and contraband,
- list points to remember when conducting a cell search, define "contraband", and
- explain the benefits of a systematic cell search.

Catalog# 900

VHS

14 Min.

English

Challenges and Pitfalls of Boot Camps

Jail Operations Bulletin Vol. 7 No. 5

Challenges and Pitfalls of Boot Camps teaches jail officers about the issues associated with establishing and maintaining a correctional boot camp for juveniles or adults. After completing the study of this video, jail officers will be able to:

- explain why correctional boot camps are started,
- list five possible goals for a boot camp program,
- explain why it is critical for a boot camp to have a well thought out mission statement,
- list five essential components of a good boot camp program, and
- describe strategies for evaluating whether a boot camp is meeting its goals.

Catalog# 977

VHS

13 Min.

English

Communicable Diseases

Jail Operations Bulletin Vol. 6 No. 4

Communicable Diseases teaches jail officers about the communicable diseases most commonly found in jails and their symptoms and causes so officers can recognize them and protect against them. After completing the study of this video, jail officers will be able to:

- list six diseases commonly found in jails and describe their symptoms,
- discuss how diseases are most commonly transmitted within a jail,
- list three ways to minimize the spread of communicable diseases,
- describe how to clean a housing area without being put at risk, and
- describe what the incubation period of a disease is and why it's a dangerous period.

Catalog# 964

VHS

14 Min.

English

Con Games and Inmates -What the Line Officer Needs to Know

Jail Operations Bulletin Vol. 4 No. 7

Con Games and Inmates: What the Line Officer Needs to Know teaches officers how to recognize and protect themselves from manipulation by inmates. After completing the study of this video, jail officers will be able to:

- explain why inmates attempt to manipulate officers,
- list five characteristics that inmates consider to be good indications of an officer's susceptibility to manipulation,
- describe the four-step process inmates use to test an officer's susceptibility to manipulation,
- explain how inmates create a gap between the officer they are attempting to manipulate and other officers,
- explain how inmates develop a bond between themselves and the officer they are attempting to manipulate, and
- list three ways to protect against manipulation by inmates.

Catalog# 943

VHS

16 Min.

English

Conducting Frisk and Strip Searches

Jail Operations Bulletin Vol. 2 No. 1

Conducting Frisk and Strip Searches is a programmed learning experience designed to teach jail officers how to safeguard the security of their jail by conducting frequent, consistent, and thorough searches of all inmates. Officers will learn step-by-step procedures for conducting frisk (pat down) and strip searches. After completing the study of this video, jail officers will be able to:

- identify the occasions when an inmate should be searched,
- explain why a booking/intake officer must search all newly admitted inmates,
- list and explain four major rules for conducting frisk searches,
- list and explain 13 step-by-step procedures to follow when searching inmates who are fully clothed,
- list and explain six procedures for examining an inmate's clothing, and
- list and explain 12 step-by-step procedures to follow when strip-searching an inmate.

Catalog# 931

VHS

12 Min.

English

Jail Operations Video Catalog

Conflict Resolution Intervention in a Jail Setting

Jail Operations Bulletin Vol. 7 No. 6

Conflict Resolution Intervention in a Jail Setting teaches jail officers strategies for resolving conflicts through a process that involves discussion and the use of a neutral third party. After completing the study of this video, jail officers will be able to:

- describe the conflict resolution intervention process,
- list five conditions that are necessary for conflict resolution intervention to be successful,
- list the three ground rules that disputing parties must obey for conflict resolution intervention to work,
- list the five steps of the conflict resolution intervention process, and
- explain how to help disputing parties define the issues that are causing a conflict.

Catalog# 978

VHS

9 Min.

English

Contraband Control

Jail Operations Bulletin Vol. 3 No. 9

Contraband Control is a programmed learning experience that teaches jail officers about the dangers of contraband and explains how to keep contraband out of the hands of inmates. After completing the study of this video, jail officers will be able to:

- define contraband and explain what types of items constitute contraband,
- describe the proper procedure for searching a cell for contraband,
- explain the advantages of using two officers to conduct a cell search,
- identify the areas of the jail that officers must watch closely in order to block the introduction of contraband, and
- explain what it means to "think like an inmate" when searching for contraband.

Catalog# 933

VHS

10 Min.

English

Control of Keys, Tools, and Supplies

Jail Operations Bulletin Vol. 3 No. 6

Control of Keys, Tools, and Supplies alerts jail officers to the security risks presented by improper handling of keys, tools, food, and supplies. This video teaches security measures designed to reduce those dangers. After completing the study of this video, jail officers will be able to:

- explain how inmates can use keys, tools, food, chemicals, and medical supplies to escape or cause injury to others,
- describe a safe, effective system for controlling tools and keys in the jail,
- explain the importance of monitoring contract workers and their tools when they are working in the jail, and
- describe the proper procedures for keeping food items, cleaning supplies, medical equipment, and medications out of the hands of inmates.

Catalog# 930

VHS

9 Min.

English

Coping with a Changing Inmate Population

Jail Operations Bulletin Vol. 6 No. 6

Coping with a Changing Inmate Population teaches jail officers effective strategies for managing the increasingly diverse inmate populations within their facilities. After completing the study of this video, jail officers will be able to:

- describe some difficulties involved in managing inmates with a physical or mental impairment,
- list ways to learn about an inmate's cultural background,
- explain how role-playing helps officers understand the perspectives of inmates, and
- describe the classification challenges inherent in a jail with a diverse inmate population.

Catalog# 966

VHS

14 Min.

English

Coping with Crowded Jails

Jail Operations Bulletin Vol. 2 No. 3

Coping with Crowded Jails is a programmed learning experience designed to acquaint officers with the numerous issues regarding overcrowding in jails and some methods to alleviate overcrowding. This video will explore some strategies that have been implemented successfully--by jail administrators, justice officials, attorneys, and law enforcement officers--to reduce jail populations without constructing more facilities. After completing the study of this video, jail officers will be able to:

- list three causes of pretrial delays in jails,
- describe four several sentencing options that reduce jail populations,
- identify three actions jail administrators can take to alleviate jail crowding,
- explain the roles of pretrial service agencies and jail counselors in reducing jail populations, and
- name four groups outside of law enforcement that may affect the ability of criminal justice officials to develop non-jail alternatives.

Catalog# 915

VHS

9 Min.

English

Jail Operations Video Catalog

Coping with the Job

Jail Operations Bulletin Vol. 3 No. 3

Coping with the Job is a programmed learning experience that teaches jail officers how to cope with job-related stress. After completing the study of this video, jail officers will be able to:

- identify the causes of stress in corrections work,
- explain how stress can affect a person physically and mentally, as well as affect behavior,
- identify and eliminate defense mechanisms and destructive habits, and
- develop positive coping techniques.

Catalog# 927

VHS

11 Min.

English

Crisis Intervention Techniques -Dealing with Aggressive Behavior

Jail Operations Bulletin Vol. 3 No. 7

Crisis Intervention Techniques: Dealing with Aggressive Behavior is a programmed learning experience that teaches officers how to deal with jail violence and suicide. It describes the causes of aggressive behavior and explains how to respond to violent incidents. After completing the study of this video, jail officers will be able to:

- identify three causes of inmate aggression,
- recognize and describe four warning signs that an inmate may be suicidal,
- explain why alcohol and/or drug abusers and inmates with mental illnesses have a greater potential for violence,
- describe the common signs of drug and/or alcohol use and withdrawal, and
- describe the steps of verbal crisis intervention.

Catalog# 931

VHS

11 Min.

English

Critical Incidents in Jails

Jail Operations Bulletin Vol. 2 No. 11

Critical Incidents in Jails is a programmed learning experience designed to teach officers basic guidelines involved in preparing for and responding to critical incidents. This video defines critical incidents, explains planning/preparation procedures and the need for policy/guidelines and training, and emphasizes the need for clear communication while incidents are in progress. After completing the study of this video, jail officers will be able to:

- define the term "critical incident" and list five types of critical incidents which can occur in jails,
- explain the "Two P's" of critical incident management,
- explain the role of policies/procedures and training in critical incident planning and management,
- describe the "Three R's" of critical incident management, and
- list five symptoms of physical stress trauma and symptoms of post-incident stress, both of which officers should watch for during a critical incident.

Catalog# 923

VHS

10 Min.

English

Cross-Gender Supervision

Jail Operations Bulletin Vol. 3 No. 8

Cross-Gender Supervision is a programmed learning experience that introduces jail officers to issues that arise when they work with or supervise individuals of the opposite sex. After completing the study of this video, jail officers will be able to:

- list four types of cross-gender supervision,
- explain how courts have balanced the interests of equal employment opportunities and inmate privacy,
- explain the dangers inherent in introducing sexual overtones to the jail environment,
- define sexual harassment, and
- name three ways to prepare staff for the introduction of cross-gender supervision.

Catalog# 932

VHS

10 Min.

English

Cultural Diversity in Jails

Jail Operations Bulletin Vol. 7 No. 3

Cultural Diversity in Jails teaches officers how to work effectively with the increasingly diverse population of American jails. After completing the study of this video, jail officers will be able to:

- define the terms "culture," "race," "ethnicity," and "cultural diversity,"
- describe how a person's cultural beliefs influence that person's behavior,
- list five job-related benefits of cultural diversity,
- list three key factors in cross-cultural communication, and
- explain how to improve communication with people of diverse cultural backgrounds.

Catalog# 975

VHS

12 Min.

English

Jail Operations Video Catalog

Dealing with Inmates at Risk for Suicide

Jail Operations Bulletin Vol. 3 No. 1

Dealing with Inmates at Risk for Suicide is a programmed learning experience that teaches jail officers what they can do "proactively" to help reduce suicide attempts by inmates. This video will also explain what officers should do if a suicide occurs. After completing the study of this video, jail officers will be able to:

- describe the precautionary measures that should be taken to prevent suicides among inmates,
- explain how officers can reduce the level of tension in the jail,
- list the crisis intervention techniques that an officer should use in dealing with a suicidal inmate,
- describe the emergency procedures that officers should use if a suicide attempt occurs, and
- explain how changes in jail design can help reduce suicide attempts in the jail.

Catalog# 925

VHS

10 Min.

English

Drugs in the Jail

Jail Operations Bulletin Vol. 2 No. 6

Drugs in the Jail is a programmed learning experience designed to teach officers about drugs and their effects and to explain how to combat drug use in correctional facilities. After completing the study of this video, jail officers will be able to:

- explain how drug use can threaten the safety and security of a correctional facility,
- describe five kinds of commonly abused drugs and the paraphernalia associated with these drugs,
- describe patterns of behavior that may indicate that an inmate may be using drugs,
- list activities during which the jail is most vulnerable to drug smuggling,
- list factors that an inmate is likely to consider when looking for a place to hide drugs, and
- describe the procedures to be used when searching inmates, visitors, and employees for drugs.

Catalog# 918

VHS

10 Min.

English

Effective Interpersonal Communications

Jail Operations Bulletin Vol. 1 No. 4

Effective Interpersonal Communications is a programmed learning experience designed to teach officers the skills needed to communicate effectively with inmates in one-to-one situations in order to maintain a safe environment in jail. After completing the study of this video, jail officers will be able to:

- briefly explain why it is necessary for each jail officer to become proficient in interpersonal communications,
- list the three steps of the Inter-Personal Communications (IPC) model,
- define "basic" IPC skills and briefly explain the four components,
- define "add-on" IPC skills and briefly explain the two components, and
- define "applications" IPC skills and briefly explain the three components.

Catalog# 904 **LOST**

VHS

10 Min.

English

Electronic Incarceration Programs

Jail Operations Bulletin Vol. 7 No. 12

Electronic Incarceration Programs teaches jail staff how to implement an effective electronic incarceration program. After completing the study of this video, jail officers will be able to:

- describe what an electronic incarceration program is and explain how the program works,
- list three benefits of electronic incarceration programs,
- explain how to plan and implement an electronic incarceration program, and
- list three types of electronic monitoring equipment.

Catalog# 984

VHS

10 Min.

English

Emergency Preparedness Planning for Jail Officers

Jail Operations Bulletin Vol. 2 No. 9

Emergency Preparedness Planning for Jail Officers is a programmed learning experience designed to teach jail officers why they must prepare themselves to handle all types of jail emergencies, the importance of planning for the safety and well-being of their families, how to respond to a jail emergency safely, and what the three initial responses to a jail emergency are. After completing the study of this video, jail officers will be able to:

- identify the goals of emergency preparedness plans,
- explain how studying actual jail emergencies from their own and other facilities can improve their emergency response techniques,
- develop a personal emergency response plan for themselves and their families,
- explain why all jail officers must be aware of emergency operational procedures for the entire jail and each post they work,
- describe the initial responses to a jail emergency, and
- list the jail officer's major responsibilities in emergency preparedness.

Catalog# 921

VHS

10 Min.

English

Jail Operations Video Catalog

Female Gang Members in Jail

Jail Operations Bulletin Vol. 6 No. 11

Female Gang Members in Jail teaches jail officers about the characteristics and needs of girls and women who are members of criminal street gangs. After completing the study of this video, jail officers will be able to:

- list five characteristics of females involved with gangs,
- list four reasons why girls and women join gangs,
- describe four ways in which girls and women may be initiated into gangs,
- describe four tasks that women are generally required to do as members of street gangs, and
- explain why it is important to document and track female gang members in jail.

Catalog# 971

VHS

12 Min.

English

Fire Safety

Jail Operations Bulletin Vol. 1 No. 3

Fire Safety is a programmed learning experience designed to teach officers to: recognize the dangers posed by fires in correctional institutions, understand how fires begin and spread in jails, prevent fires by controlling flammable materials, know the principles underlying the fire evacuation procedures in the jail's emergency plan and understand the importance of frequent fire prevention training and drills. After completing the study of this video, jail officers will be able to:

- describe how fires begin and identify the types of fuels present in jails,
- identify five potential problem areas for fires and explain how to control each problem,
- list the equipment which every jail needs to prevent and fight fires,
- describe high risk areas for fires in the jail which require the very close attention of officers at all times, and
- list procedures which every officer must be trained to follow when a fire breaks out in the jail.

Catalog# 903

VHS

9 Min.

English

Gangs and Gang Identification

Jail Operations Bulletin Vol. 4 No. 1

Gangs and Gang Identification teaches officers about gangs and explains how to understand and control the activities of gang members in the jail. After completing the study of this video, jail officers will be able to:

- give four reasons why individuals join gangs,
- explain why it is important to know if an inmate is a gang member,
- explain why inmates who are not gang members may become involved in gang activities,
- use the information in graffiti and tattoos to control gang activities, and
- define the terms "set," "moniker," "placa," and "puto."

Catalog# 937

VHS

12 Min.

English

High-Risk Security Escorts

Jail Operations Bulletin Vol. 3 No. 11

High-Risk Security Escorts is a programmed learning experience designed to teach jail officers what to consider when planning, preparing for, and conducting a high-risk security escort. After completing the study of this video, jail officers will be able to:

- list four things an officer must do before picking up an inmate for escort,
- explain the importance of the pre-escort briefing and the post-escort debriefing,
- describe the proper deployment of security escort vehicles for one-, two-, and three-car escorts,
- list three ways to ensure that the escort drop-off goes smoothly, and
- describe how an escort officer can cultivate the proper attitude for conducting escorts.

Catalog# 935

VHS

9 Min.

English

Hostage Survival

Jail Operations Bulletin Vol. 2 No. 7

Hostage Survival is a programmed learning experience designed to teach officers the dynamics of hostage incidents, the motives of hostage takers, and how to survive as a hostage. After completing the study of this video, jail officers will be able to:

- explain several reasons why hostage situations occur in the custodial setting,
- list eight things a hostage should expect to occur during the incident,
- define Stockholm Syndrome, and
- explain in detail how to behave if taken as a hostage.

Catalog# 919

VHS

11 Min.

English

Jail Operations Video Catalog

Infectious Diseases in the Jail

Jail Operations Bulletin Vol. 1 No. 9

Infectious Diseases in the Jail is a programmed learning experience designed to provide officers with factual information about infectious diseases. Officers will learn the proper precautionary and preventive measures to take when working with inmates who may be infected with the Acquired Immune Deficiency Syndrome (AIDS) or Hepatitis B viruses. After completing the study of this video, jail officers will be able to:

- define AIDS, explain how it is caused and how it is spread,
- list 10 well-defined symptoms of AIDS,
- list and briefly explain five universal precautions developed by the U.S. Centers for Disease Control (CDC) to help correctional officers avoid contamination from the AIDS and Hepatitis B viruses,
- briefly describe how to conduct cell, body, pat-down and clothing searches in order to avoid contamination for the AIDS or Hepatitis B viruses, and
- briefly explain how to clean contaminated areas, clothing, and equipment after a blood or bodily fluid spill.

Catalog# 909

VHS

9 Min.

English

Inmate Classification Procedures

Jail Operations Bulletin Vol. 1 No. 6

Inmate Classification Procedures is a programmed learning experience designed to teach line officers the purpose of proper classification and custody assignments, how to conduct initial classification interviews, and how to use objective criteria to determine the proper level of custody for each inmate. After completing the study of this video, jail officers will be able to:

- define the term classification and describe how it is a necessary and valuable part of jail operations,
- list the three most important elements of security,
- list several benefits of an effective classification program,
- explain the difference between administrative segregation and disciplinary segregation, and
- describe the three most common types of custody classifications and give examples of the types of inmates who would be assigned to each custody level.

Catalog# 906

VHS

10 Min.

English

Inmate Disciplinary Principles

Jail Operations Bulletin Vol. 1 No. 5

Inmate Disciplinary Principles is a programmed learning experience designed to teach line operations officers how to discipline inmates who violate jail rules. This video focuses upon the one-on-one disciplinary situations most frequently encountered by officers who directly supervise inmates and shows the officers how to utilize both positive and negative disciplinary principles to maintain a safe and secure detention facility. After completing the study of this video, jail officers will be able to:

- explain the difference between positive and negative discipline and give examples of when each type should be used,
- list the nine steps involved in the disciplinary fact-finding process,
- explain why inmates should be disciplined in private,
- explain the goal of the inmate disciplinary process,
- list and briefly describe the three levels of discipline, using examples from the officer's own experiences to explain when each level of discipline should be used, and
- briefly describe the inmate's constitutional rights in disciplinary review board cases as they have been defined by the U.S. Supreme Court.

Catalog# 905

VHS

8 Min.

English

Inmate Extractions

Jail Operations Bulletin Vol. 6 No. 7

Inmate Extractions teaches jail officers how to handle an inmate who has become barricaded in a cell or other area. After completing the study of this video, jail officers will be able to:

- list five reasons why inmates might barricade themselves,
- describe the steps to take before attempting to physically extract an inmate,
- list four pieces of equipment an inmate extraction team needs, and
- explain the proper way to use a shield during an inmate extraction.

Catalog# 967

VHS

15 Min.

English

Jail Operations Video Catalog

Inmate Grievance Procedures

Jail Operations Bulletin Vol. 1 No. 11

Inmate Grievance Procedures is a programmed learning experience designed to teach officers why a formal grievance procedure for inmates is necessary in today's jails, the requirements of the grievance process, and the role and duties of line officers in implementing an effective grievance process. After completing the study of this video, jail officers will be able to:

- explain what a prisoner grievance procedure is,
- explain why a formal grievance procedure for inmates is not a threat to the authority of line officers in maintaining institutional discipline and security,
- briefly explain why line officers must make an effort to informally resolve prisoner grievances,
- list four areas which are appropriate for the submission of formal grievances,
- list five areas which are not to be the subject of the prisoner grievance procedure, and
- explain why a separate grievance process is necessary for emergency issues of health and safety.

Catalog# 911

VHS

10 Min.

English

Inmate Leaders

Jail Operations Bulletin Vol. 7 No. 4

Inmate Leaders teaches officers how inmate hierarchies are developed and how to counteract the negative influences of inmate leaders. After completing the study of this video, jail officers will be able to:

- list five types of inmate leaders,
- describe six ways that inmate leaders recruit followers,
- explain why inmates unite behind leaders in a riot,
- list thirteen strategies that can counteract the negative effects of inmate leaders, and
- list six positive services that some inmate leaders perform.

Catalog# 976

VHS

11 Min.

English

Inmates with Special Needs

Jail Operations Bulletin Vol. 6 No. 2

Inmates with Special Needs identifies several categories of special-needs inmates and offers information about managing these inmates safely. After completing the study of this video, jail officers will be able to:

- identify six types of special-needs inmates,
- describe several custody problems common to special-needs inmates,
- explain how best to handle inmates with mental or emotional problems,
- discuss why it's important to have some knowledge about the behaviors of inmates with mental illness or developmentally disabled inmates, and
- describe physical changes that may need to be made to the jail to accommodate special-needs inmates.

Catalog# 962

VHS

12 Min.

English

Inmates with Special Needs

Jail Operations Bulletin Vol. 1 No. 8

Inmates with Special Needs is a programmed learning experience designed to teach officers how to identify and manage inmates with mental illness, developmentally disabled inmates, inmates with physical disabilities, elderly inmates, or inmates addicted to drugs and/or alcohol. This video stresses the documentation of observed inmate behavioral patterns and the reporting of these behaviors to appropriate mental health or medical professionals. After completing the study of this video, jail officers will be able to:

- observe and report to mental health professionals unusual behavioral patterns which may be symptoms of mental illness in inmates,
- briefly describe eight specific behavioral patterns which may indicate that an inmate is suffering from mental illness,
- explain how to effectively manage inmates with mental illness, developmentally disabled inmates, elderly inmates, or inmates suffering from drug and/or alcohol addiction,
- explain why it is important for officers to prepare well-documented written reports about inmate behavioral problems, and
- explain why officers should not attempt to diagnose the behavioral problems of inmates.

Catalog# 908

VHS

10 Min.

English

Jail Operations Video Catalog

Inmates, Jails, and Mental Illness

Jail Operations Bulletin Vol. 6 No. 10

Inmates, Jails, and Mental Illness teaches jail officers why jails are required to provide mental health services and how to manage inmates with mental illness. After completing the study of this video, jail officers will be able to:

- define the terms "delusion," and "hallucinations,"
- explain why the number of inmates with mental illness is increasing in correctional facilities,
- list four mental health services that jails should provide,
- list three signs that might indicate an inmate has a mental illness, and
- explain how to deal with an inmate who is hallucinating.

Catalog# 970

VHS

15 Min.

English

Investigations of Crimes in Jails

Jail Operations Bulletin Vol. 4 No. 11

Investigations of Crimes in Jails explains how jail officers can ensure that criminal offenses and complaints within the jail are investigated properly and expeditiously. After completing the study of this video, jail officers will be able to:

- list the steps to take when a crime is discovered in the jail,
- describe the duties of the external investigator who investigates a crime in the jail,
- list two types of testimonial evidence and two types of physical evidence,
- recite the Miranda-Tempia warnings and explain when and why they are used,
- explain how to handle physical evidence, and
- describe how internal investigations are conducted.

Catalog# 947

VHS

19 Min.

English

Jail Equipment Technology Advances

Jail Operations Bulletin Vol. 5 No. 5

Jail Equipment Technology Advances introduces jail officers to some of the latest technology available to corrections facilities. After completing the study of this video, jail officers will be able to:

- explain how the use of computer networks can improve the storage and retrieval of inmate records,
- explain how fiber optic technology can enhance perimeter security,
- define "addressable head" and explain how this device can improve fire detection,
- describe two recent improvements in intercom systems,
- explain how the use of card readers and pneumatic technology can improve the control of doors,
- list four technological advances that can improve a jail's video surveillance capabilities, and
- explain why it's not always wise for a jail to use the latest technology.

Catalog# 953

VHS

16 Min.

English

Jail Literacy Programs

Jail Operations Bulletin Vol. 5 No. 6

Jail Literacy Programs teaches officers the value of teaching inmates how to read and write, how to select inmates for literacy programs, and how to set up literacy programs on limited resources. After completing the study of this video, jail officers will be able to:

- describe how jail literacy programs help to reduce recidivism,
- describe how jail literacy programs help officers manage the jail population,
- explain how to identify inmates who might have literacy problems and how to screen and select program participants,
- discuss the benefits of offering a variety of jail literacy programs, and
- explain the roles the officer plays in making a literacy program a success.

Catalog# 954

VHS

16 Min.

English

K-9 Dogs in Jail

Jail Operations Bulletin Vol. 6 No. 5

K-9 Dogs in Jail teaches jail officers how K-9 dogs are used in jails and how officers and K-9 units can support each other's work. After completing the study of this video, jail officers will be able to:

- list the ground rules for working with dogs in the jail,
- list three common K-9 duties,
- understand the psychological deterrence values that K-9 can add to a jail operation,
- describe how to conduct a building search or tracking maneuver with K-9 dogs, and
- describe how a K-9 narcotics detection dog and jail officers can work as a team to search for hidden drugs.

Catalog# 965

VHS

11 Min.

English

Jail Operations Video Catalog

Liability Issues Involving Use of Force

Jail Operations Bulletin Vol. 6 No. 9

Liability Issues Involving Use of Force explains the basic legal considerations and potential liability problems that may arise from excessive or improper use of force by jail staff members against inmates. After completing the study of this video, jail officers will be able to:

- understand the current legal standard for use of force,
- explain the legal meaning of "malicious and sadistic" use of force,
- discuss what steps to take before employing force against an inmate, and
- list five basic guidelines for reducing the chance of liability in use of force incidents.

Catalog# 969

VHS

12 Min.

English

Managing Conflict Resolution

Jail Operations Bulletin Vol. 5 No. 11

Managing Conflict Resolution teaches jail officers not only how to manage conflicts but how to use conflicts to improve jail operation. After completing the study of this video, jail officers will be able to:

- describe the problems facing facilities with too much conflict,
- describe the problems facing facilities with too little conflict,
- explain why moderate levels of conflict can also be called "functional conflict,"
- list the three most common causes of conflict,
- explain why problem solving is the best method of conflict resolution, and
- explain the roles of the parties involved in problem solving.

Catalog# 959

VHS

13 Min.

English

Managing the Families of Employees during Jail Crisis Situations

Jail Operations Bulletin Vol. 7 No. 11

Managing the Families of Employees during Jail Crisis Situations is a programmed learning experience that teaches jail officers how to create and implement support resources for employees and their families. After completing the study of this video, jail officers will be able to:

- define jail crisis situations that impact the families of jail employees,
- describe reactions to job-related trauma and stress,
- list four considerations for a family training/orientation program,
- list items that should be covered in a family response plan, and
- explain why reactions to trauma are not necessarily a matter of moral courage or strength of character.

Catalog# 983

VHS

15 Min.

English

Natural Disasters -Earthquake Preparedness

Jail Operations Bulletin Vol. 3 No. 2

Natural Disasters: Earthquake Preparedness is a programmed learning experience designed to teach jail officers to prepare for, respond to, and recover from the effects of an earthquake. After completing the study of this video, jail officers will be able to:

- explain why it is essential to have a clear emergency plan for earthquakes,
- identify the three phases of emergency planning for earthquakes and other disasters,
- list the most common causes of death and injuries from earthquakes,
- recognize and reduce potential hazards in the jail that could worsen the impact of an earthquake,
- list the steps that should be taken to protect staff and inmates during and after an earthquake, and
- explain the importance of having an earthquake emergency plan for their home and family.

Catalog# 926

VHS

9 Min.

English

Jail Operations Video Catalog

Natural Disasters -Hurricane Preparedness

Jail Operations Bulletin Vol. 2 No. 10

Natural Disasters: Hurricane Preparedness is a programmed learning experience designed to teach jail officers how to plan for a hurricane emergency and develop a checklist of essential jail needs which must be anticipated and met before a hurricane strikes. Officers will also learn what is involved in keeping the jail operating safely and securely during an actual hurricane emergency. After completing the study of this video, jail officers will be able to identify and list:

- staffing issues,
- food service issues,
- medical services issues,
- emergency power issues,
- communication equipment issues,
- water, sewage, and sanitation issues,
- supply inventory issues, and
- major security issues to be address when developing a hurricane emergency plan. Jail officers will also be able to explain why the period when the hurricane is passing directly overhead is the most dangerous from the viewpoint of facility security.

Catalog# 922

VHS

10 Min.

English

Nonsmoking Jails

Jail Operations Bulletin Vol. 4 No. 5

Nonsmoking Jails teaches officers how to implement a no-smoking policy in the jail. After completing the study of this video, jail officers will be able to:

- describe the benefits of prohibiting smoking in the jail,
- explain why it's best to establish a transition period,
- describe how inmates and staff members are likely to react to the news of the transition to a smoke-free facility,
- list three ways to help inmates and staff members adjust to not smoking in the jail, and
- explain the problems that smokers entering a smoke-free jail might face.

Catalog# 941

VHS

20 Min.

English

Offenders of the Nineties

Jail Operations Bulletin Vol. 5 No. 12

Offenders of the Nineties teaches jail officers about the various types of inmates housed in today's jails and explains how best to deal with the problems they present. After completing the study of this video, jail officers will be able to:

- list four types of inmates frequently found in jails today,
- describe the dangers and difficulties presented by white-collar criminals, ex-military offenders, and inmates with mental or physical disabilities,
- define "multijurisdictional offender" and describe the problems this type of offender presents,
- describe the training and education jail staff need to deal with multicultural inmates, and
- explain why education of the public is vital to the field of corrections.

Catalog# 960

VHS

19 Min.

English

Officer Comportment

Jail Operations Bulletin Vol. 2 No. 8

Officer Comportment is a programmed learning experience designed to teach officers basic guidelines for acting professionally in their daily contact with inmates, fellow officers, citizens, other criminal justice system personnel, and supervisors and administrators. This video stresses that professional comportment on the part of officers can help prevent conflicts in the jail. After completing the study of this video, jail officers will be able to:

- explain why an officer must develop and maintain a positive image,
- list guidelines for interacting positively with inmates,
- describe specific guidelines for positive peer-group relations,
- list guidelines for dealing with citizens,
- explain why it is necessary to interact positively with other criminal justice system personnel, and
- list and explain general guidelines for interacting positively with supervisors and administrators.

Catalog# 920

VHS

9 Min.

English

Jail Operations Video Catalog

Preparing for Promotion -Climbing the Ladder

Jail Operations Bulletin Vol. 5 No. 7

Preparing for Promotion: Climbing the Ladder teaches officers what they can do to improve their opportunities for promotion. After completing the study of this video, jail officers will be able to:

- explain why administrators must prepare employees for promotion before there is an opening for an upper-level position,
- list three things a supervisor can do to help an employee prepare for promotion,
- list three things employees can do to prepare themselves for upper-level positions,
- list the fourteen traits of a leader, and
- list ten principles central to being an effective leader.

Catalog# 955

VHS

19 Min.

English

Preventing Suicides in Jails and Police Lockups

Jail Operations Bulletin Vol. 2 No. 12

Preventing Suicides in Jails and Police Lockups is a programmed learning experience designed to teach jail officers how to identify potential suicide risks and the proper steps to take to prevent inmates from attempting suicide. After completing the study of this video, jail officers will be able to:

- describe five factors in the jail environment which can influence an inmate's decision to commit suicide,
- list five predisposing factors which can influence a suicide decision,
- identify five periods which present a high risk for potential suicides,
- identify ten signs and symptoms of potential suicide, and
- explain how potential suicide can be assessed during the receiving/screening process.

Catalog# 924

VHS

11 Min.

English

Principles of Report Writing

Jail Operations Bulletin Vol. 1 No. 2A

Principles of Report Writing is a programmed learning experience designed to teach officers why they must learn how to prepare clear, concise, and accurate reports about all unusual events which occur in the jail. This video also teaches officers what must be documented and how to communicate effectively and objectively when preparing a written report. After completing the study of this video, jail officers will be able to:

- explain the purposes of accurate and timely written reports,
- fully describe what must be documented in a written report and explain why these activities must be documented,
- define "one-way communication" and "two-way communication" and explain how they differ from each other, and
- list influences which may distort an officer's observations and explain how the officer can overcome the problem of distortion.

Catalog# 901

VHS

12 Min.

English

Proactive Approach to Avoiding Lawsuits

Jail Operations Bulletin Vol. 3 No. 10

Proactive Approach to Avoiding Lawsuits is a programmed learning experience designed to teach officers about the civil liability jail officers and administrators face, and the role of the jail's staff attorney. After completing the study of this video, jail officers will be able to:

- explain under what circumstances jail officers and administrators may be liable for violating an inmate's constitutional or civil rights,
- name three rights the U.S. Constitution guarantees to inmates,
- explain when public officials may be immune to liability, and why they receive this protection, and
- describe the several roles of the jail staff attorney.

Catalog# 934

VHS

16 Min.

English

Problem-Solving from an Officer's Viewpoint

Jail Operations Bulletin Vol. 4 No. 4

Problem-Solving from an Officer's Viewpoint teaches officers problem-solving techniques that will help them solve simple and complex problems, individually and in groups. After completing the study of this video, jail officers will be able to:

- list the five steps of problem-solving,
- list three limitations that must be considered before developing solutions to any problem,
- explain why it is essential to develop several alternative solutions to a problem,
- explain the importance of documentation and evaluation in problem-solving, and
- describe a situation in which group problem-solving would be necessary.

Catalog# 940

VHS

12 Min.

English

Jail Operations Video Catalog

Professionalism and Ethics

Jail Operations Bulletin Vol. 4 No. 8

Professionalism and Ethics teaches officers the importance of conducting themselves in a professional and ethical manner both on and off the job. After completing the study of this video, jail officers will be able to:

- explain what it means to be a professional,
- describe how to interact with inmates and other staff members in a professional manner,
- explain what a code of ethics is,
- describe the dangers inherent in a jail officer's drug use, abuse of power, or failure to enforce jail rules, and
- describe how a jail officer can face the challenges of stress, isolation, and a difficult population.

Catalog# 944

VHS

17 Min.

English

Programming Opportunities in Jails

Jail Operations Bulletin Vol. 5 No. 10

Programming Opportunities in Jails describes the most common jail programs and services and discusses the benefits they offer inmates and the community. After completing the study of this video, jail officers will be able to:

- describe how jail-based programs and services benefit the inmates, the jail, and the community,
- list five common types of jail-based programs and services,
- describe the key components of a substance abuse program,
- define "life skills" and list four life skills that inmates can learn in a jail program,
- explain what jail administrators can do to ensure the success of programs and services, and
- explain what jail officers can do to ensure the success of programs and services.

Catalog# 958

VHS

19 Min.

English

Releasing Inmates

Jail Operations Bulletin Vol. 3 No. 5

Releasing Inmates is a programmed learning experience that introduces officers to the risks involved in the release process and describes the proper precautions to take before releasing an inmate from the jail. After completing the study of this video, jail officers will be able to:

- explain the circumstances under which pretrial detainees and sentenced offenders can be released,
- describe the necessary steps for verifying a release order and the identity of the inmate being released,
- describe the procedure for releasing an inmate to another authority,
- describe the procedure for returning property to an inmate being released, and
- explain how a release officer can help an inmate get off to a good start outside the jail.

Catalog# 929

VHS

9 Min.

English

Rights vs. Privileges

Jail Operations Bulletin Vol. 3 No. 12

Rights vs. Privileges is a programmed learning experience that teaches jail officers the difference between inmate rights and inmate privileges and explains when and how each may be restricted. After completing the study of this video, jail officers will be able to:

- explain the difference between a right and a privilege,
- identify at least four sources of inmates' rights,
- name two reasons for granting inmates' privileges,
- explain under what circumstances a jail administrator may restrict an inmate's rights, and
- list the minimum requirements of a due process hearing.

Catalog# 936

VHS

15 Min.

English

Selecting and Supervising Inmate Workers

Jail Operations Bulletin Vol. 2 No. 4

Selecting and Supervising Inmate Workers is a programmed learning experience designed to teach line officers the proper method of establishing in-house jobs, selecting candidates for available employment and how to supervise inmate workers, as opposed to those in the general population. After completing the study of this video, jail officers will be able to:

- define and know the difference between a "Trusty" and an inmate worker,
- know the guidelines for establishing inmate worker selection criteria,
- know the fifteen worst characteristics of inmate workers,
- know the importance of supervising inmate workers as opposed to observing them, and
- understand why security and supervision techniques differ when dealing with inmate workers.

Catalog# 946

VHS

10 Min.

English

Jail Operations Video Catalog

Sexual Harassment

Jail Operations Bulletin Vol. 5 No. 8

Sexual Harassment teaches jail officers how to recognize and avoid sexual harassment. The bulletin explains what kinds of conduct are prohibited by law and suggests appropriate responses. After completing the study of this video, jail officers will be able to:

- define sexual harassment,
- list types of conduct toward staff and inmates that may be considered sexually harassing,
- explain why courts use the "reasonable woman" standard to identify acts of sexual harassment,
- describe three ways in which sexual harassment destroys the corrections team and endangers officers, and
- describe the steps a person who is subject to sexual harassment should take.

Catalog# 956

VHS

21 Min.

English

Small Jails - Special Problems

Jail Operations Bulletin Vol. 5 No. 4

Small Jails: Special Problems introduces officers to resources available at little or no cost that will help the small jail function effectively and constitutionally. After completing the study of this video, jail officers will be able to:

- describe how to provide low-cost staff training,
- explain what a jail officer reserve program is and list four precautions to take before implementing one,
- describe two ways to provide necessary medical services to the small jail population,
- list three major expenses of a food service department and one cost-cutter for each,
- describe how to keep an antiquated jail functioning on a limited maintenance and renovation budget,
- list three no-cost ways of providing inmate programs, and
- describe why it's important to maintain good community relations, and name the members of the community who may prove most valuable to jail administration.

Catalog# 952

VHS

19 Min.

English

Staff Victimization during Jail Crises

Jail Operations Bulletin Vol. 6 No. 8

Staff Victimization during Jail Crises teaches jail officers what to expect during and after a traumatic incident and how to recover from victimization. After completing the study of this video, jail officers will be able to:

- list three types of trauma that a jail officer might face on the job,
- describe the physical reactions that individuals commonly experience during a traumatic situation,
- describe the emotional reactions that individuals commonly experience during and after a crisis,
- define "posttraumatic stress syndrome," and
- explain how to help a coworker overcome the physical and emotional aftermath of a traumatic event.

Catalog# 968

VHS

11 Min.

English

Staff Wellness

Jail Operations Bulletin Vol. 5 No. 9

Staff Wellness teaches jail officers how physical fitness can benefit them and those around them, discusses some barriers to physical fitness that officers face, and offers some ways to overcome those barriers. After completing the study of this video, jail officers will be able to:

- describe how individuals' wellness helps themselves, their families, their coworkers, and their employers,
- list three major barriers to personal wellness that are common to jail officers,
- discuss four ways to relieve occupational stress,
- describe five exercises that can correct or prevent lower back problems, and
- describe how the officer can lessen the effects of shift work on their wellness.

Catalog# 957

VHS

9 Min.

English

Stress Management

Jail Operations Bulletin Vol. 2 No. 2

Stress Management is a programmed learning experience designed to teach jail officers how to recognize and manage job-related stress. This video explores effective stress management techniques for jail officers. After completing the study of this video, jail officers will be able to:

- define stress and explain what it does to the body,
- explain why the corrections profession and environment are so stressful for officers,
- describe the causes of burnout for jail officers, and
- identify at least six strategies for managing stress and keeping both mentally and physically healthy.

Catalog# 914

VHS

11 Min.

English

Jail Operations Video Catalog

Substance Abuse Treatment Programs for Jails

Jail Operations Bulletin Vol. 4 No. 6

Substance Abuse Treatment Programs for Jails teaches jail officers about problems associated with substance abuse and how in-jail substance abuse treatment programs operate. After completing the study of this video, jail officers will be able to:

- explain what a jail substance abuse treatment program is,
- describe what steps to take to ensure the smooth implementation of a substance abuse treatment program,
- define "cross-training" and explain how it can serve to strengthen the relationship between jail security staff and treatment staff,
- list four criteria for determining which inmates are eligible to participate in a jail substance abuse treatment program, and
- list the most common symptoms of drug and alcohol overdose and withdrawal.

Catalog# 942

VHS

15 Min.

English

Techniques of Report Writing

Jail Operations Bulletin Vol. 1 No. 2B

Techniques of Report Writing is a programmed learning experience designed to teach officers how to prepare clear, concise, and accurate reports. This video concentrates on the importance of taking accurate notes and how to review and critique completed narrative reports. After completing the study of this video, jail officers will be able to:

- explain why it is important for an officer to always carry a small notebook and take accurate notes about unusual incidents s/he encounters in the performance of daily duties,
- list and briefly describe techniques and pitfalls of report writing,
- briefly describe the four traditional report writing questions, and
- explain how to review and critique a report for accuracy.

Catalog# 902

VHS

11 Min.

English

Testifying in Court

Jail Operations Bulletin Vol. 7 No. 9

Testifying in Court discusses the skills needed to be effective while testifying at a hearing and in court. After completing the study of this video, jail officers will be able to:

- explain how to prepare to testify in court,
- identify techniques to remain calm when giving testimony,
- state the difference between direct examination and cross-examination,
- describe testimony techniques for direct examination and cross-examination, and
- identify and describe a number of opposing attorney questioning tactics, the purposes of such tactics, and the appropriate responses by witnesses.

Catalog# 981

VHS

18 Min.

English

The Effects of Officer Expectations on Inmate Behavior

Jail Operations Bulletin Vol. 5 No. 2

The Effects of Officer Expectations on Inmate Behavior teaches officers how to improve inmate behavior by using the "officer expectations" technique. This technique involves letting inmates know what is expected of them and reinforcing proper behavior. After completing the study of this video, jail officers will be able to:

- define "officer expectations,"
- explain why all staff members must enforce expectations in the same way,
- describe when and how to communicate expectations to inmates,
- explain the difference between proactive and reactive supervision, and
- explain the importance of documenting inmate behavior.

Catalog# 950

VHS

10 Min.

English

The Jail Officer's Leadership Role

Jail Operations Bulletin Vol. 5 No. 1

The Jail Officer's Leadership Role helps officers develop leadership skills that will improve their relationships with inmates and coworkers. After completing the study of this video, jail officers will be able to:

- define leadership and explain the difference between a leader and a manager,
- list and define seven character traits of an effective leader,
- explain the importance of being a positive role model,
- describe the differences between proactive, reactive and inactive officers,
- name the four basic leadership styles and explain when each style is most appropriate, and
- describe five practical ways in which leadership skills can be applied in a direct supervision environment.

Catalog# 949

VHS

13 Min.

English

Jail Operations Video Catalog

TIE -Training, Industry, and Education

Jail Operations Bulletin Vol. 4 No. 12

TIE: Training, Industry, and Education introduces officers to the TIE model of correctional programming, which integrates vocational training, industry, and inmate education. After completing the study of this video, jail officers will be able to:

- give two reasons why it's important to integrate training, industry, and education in the jail,
- explain the difference between vocational training and industry programs,
- describe four types of educational programs,
- describe two ways to integrate training, industry, and education, and
- describe how officers can help support an inmate's participation in TIE programs.

Catalog# 948

VHS

16 Min.

English

Transportation of Inmates

Jail Operations Bulletin Vol. 1 No. 10

Transportation of Inmates is a programmed learning experience designed to teach officers to be constantly aware of proper security procedures when escorting inmates outside the secure areas of the jail. This video teaches officers how to prepare and restrain inmates for transport, how to escort inmates to various places, such as courts, hospitals, and funeral homes and how to escort inmates safely on commercial aircraft. After completing the study of this video, jail officers will be able to:

- describe the proper use of three types of restraining devices commonly used in transporting inmates,
- list and briefly describe the proper procedures to follow when preparing an inmate for transport,
- list and briefly describe the proper procedures to follow when transporting inmates in various types of vehicles,
- list and briefly describe the proper rules to follow when transporting inmates on commercial aircraft, and
- describe the procedures to follow when escorting an inmate on foot.

Catalog# 910

VHS

10 Min.

English

Tuberculosis in Corrections

Jail Operations Bulletin Vol. 7 No. 8

Tuberculosis in Corrections teaches jail officers about this highly infectious disease and how to stop the spread of the disease in jail. After completing the study of this video, jail officers will be able to:

- explain what tuberculosis is,
- describe how tuberculosis is transmitted,
- differentiate between tuberculosis infection and tuberculosis disease,
- list three reasons why tuberculosis is prevalent in jails, and
- explain how to handle an inmate suspected of having tuberculosis disease.

Catalog# 980

VHS

15 Min.

English

Understanding Jail Management

Jail Operations Bulletin Vol. 4 No. 9

Understanding Jail Management teaches officers about some of the major responsibilities and challenges that face jail managers. After completing the study of this video, jail officers will be able to:

- explain why it's important for jail officers to understand the responsibilities of their managers,
- identify six areas of responsibility for jail managers,
- explain why jail managers must respond to inquiries from the public about jail operations,
- explain why drills, written reports, retraining, and routine inspections are essential in a jail, and
- explain why it's necessary for managers to attend seminars and conferences.

Catalog# 945

VHS

15 Min.

English

Understanding the Inmate Subculture

Jail Operations Bulletin Vol. 6 No. 3

Understanding the Inmate Subculture teaches jail officers about culture in general and specifically about the inmate subculture in American jails and prisons. After completing the study of this video, jail officers will be able to:

- describe the concepts of culture and subculture,
- list the primary values of an inmate subculture,
- rank types of inmates on the inmate hierarchy,
- describe how to recognize various inmate subcultures, and
- describe how best to communicate with inmates without experiencing cultural dissonance.

Catalog# 963

VHS

10 Min.

English

Jail Operations Video Catalog

Use of Force in Jails

Jail Operations Bulletin Vol. 1 No. 12

Use of Force in Jails is a programmed learning experience designed to teach officers how to apply force as a legitimate correctional objective. To help them maintain order and security in the institution, officers will learn why force must sometimes be used. They will also learn a step-by-step procedure for applying force and the follow-through requirements necessary. After completing the study of this video, jail officers will be able to:

- list five actions which constitute force in a jail setting,
- list six legitimate purposes for use of force in a jail setting,
- explain three circumstances in which the use of force is NOT justified,
- list four follow-through procedures to be implemented after force has been used in a jail and explain why these procedures are important,
- explain the purposes of thorough and accurate reports on incidents involving the use of force, and
- list five key elements to be included in such reports.

Catalog# 912

VHS

9 Min.

English

Volunteers in Jail

Jail Operations Bulletin Vol. 6 No. 1

Volunteers in Jail teaches jail officers how to recruit, screen, and make the most of volunteers for jail programs. After completing the study of this video, jail officers will be able to:

- describe the role program volunteers can take in jail operations,
- describe three types of people who might want to volunteer for jail programs,
- recruit, screen, and select appropriate volunteers,
- train volunteers in jail regulations and security issues,
- teach volunteers how to avoid being manipulated by inmates, and
- describe how volunteers can assist staff in matters beyond program responsibilities.

Catalog# 961

VHS

11 Min.

English

Why Not Direct Supervision?

Jail Operations Bulletin Vol. 5 No. 3

Why Not Direct Supervision teaches jail officers the concepts behind and the practices of direct supervision and dispels many of the myths behind this jail management system. After completing the study of this video, jail officers will be able to:

- describe the differences between a direct supervision facility and a traditional linear facility,
- give at least three reasons why direct supervision jails are safer than linear jails,
- list the nine principles of direct supervision,
- explain what it means to say that officers, not inmates, control the direct supervision jail,
- explain why the furnishings in direct supervision facilities are less institutional than those in traditional jails, and
- describe how open booking works.

Catalog# 951

VHS

21 Min.

English

Work Release -An Overview

Jail Operations Bulletin Vol. 4 No. 3

Work Release: An Overview teaches officers how work release can serve as an effective alternative to traditional incarceration and prepare inmates to return to the community. After completing the study of this video, jail officers will be able to:

- describe work release,
- explain how work release benefits inmates,
- explain how work release benefits the jail, the courts, and the community,
- explain what community corrections is and how it can help inmates,
- describe three work release security measures, and
- describe furloughs and passes.

Catalog# 939

VHS

10 Min.

English

Jail Operations Video Catalog

Working in a Lockdown Unit

Jail Operations Bulletin Vol. 4 No. 2

Working in a Lockdown Unit teaches officers the special skills and procedures that are necessary to protect the rights of inmates housed in a lockdown unit. After completing the study of this video, jail officers will be able to:

- list three reasons why officers assigned to a lockdown unit must pay special attention to the inmates,
- explain why courts carefully scrutinize the treatment of inmates in a lockdown unit,
- explain how improper documentation of activities in the lockdown unit can lead to errors in inmate classification, and
- list three reasons why supervisory staff must visit the lockdown unit frequently.

Catalog# 938

VHS

10 Min.

English

Working with Developmentally Disabled Inmates

Jail Operations Bulletin Vol. 7 No. 10

Working with Developmentally Disabled Inmates teaches jail officers to understand and accept inmates who, because of developmental disabilities, have a limited ability to communicate, care for themselves, and interact with others. After completing the study of this video, jail officers will be able to:

- define the term "developmentally disabled,"
- list the four levels of developmental disability,
- describe four characteristic behaviors of people with a developmental disability,
- name three categories of interpersonal skills which help in interacting effectively with inmates with a developmental disability, and
- explain how a coaching model can help inmates with a developmental disability learn new skills.

Catalog# 982

VHS

12 Min.

English

Working with Elderly Inmates

Jail Operations Bulletin Vol. 7 No. 7

Working with Elderly Inmates teaches jail officers how to manage the special needs of elderly offenders. After completing the study of this video, jail officers will be able to:

- explain the reasons for the rising number of elderly inmates in jails,
- explain why the number of elderly people in the United States is increasing,
- differentiate between chronological, biological, psychological, and social aging,
- define the term "ageism," and
- identify four special needs that elderly inmates may have and explain how to meet these needs.

Catalog# 979

VHS

12 Min.

English

Working with Illegal Alien Inmates

Jail Operations Bulletin Vol. 6 No. 12

Working with Illegal Alien Inmates teaches jail officers how to manage criminal alien and illegal alien inmates effectively. After completing the study of this video, jail officers will be able to:

- distinguish between illegal aliens and criminal aliens,
- define the terms "native born citizen," "naturalized citizen," and "derivative citizen,"
- describe three ways to determine whether an inmate is an illegal alien,
- list six groups that may need to be involved when a illegal alien is housed in jail, and
- explain what it means to be sensitive to cultural differences.

Catalog# 972

VHS

11Min.

English

Working with Inmates with Mental Illness

Jail Operations Bulletin Vol. 4 No. 10

Working with Inmates with Mental Illness teaches jail officers how to recognize and work with inmates who have mental illnesses or impairments. After completing the study of this video, jail officers will be able to:

- name five categories of mental disorders,
- list the four common types of medication used to treat mental disorders,
- explain when it is not proper to administer medications to an inmate,
- describe how to handle inmates with mental illness, and
- identify three common signs of suicidal behavior.

Catalog# 946

VHS

19 Min.

English

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