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MEMORANDUM

TO: All Agencies Soliciting Competitive Bids under Title 41, Chapter 16, Article 3, and Title 16, Chapter 13B
Code of Alabama 1975 **Date:** July 14, 2009

FROM: Ronald L. Jones, Chief Examiner

SUBJECT: Life Cycle Cost Analysis Procedures and Reverse Auction Procedures

In accordance with the *Code of Alabama 1975*, Section 41-16-57(c) as amended by Act Number 2008-379; and the *Code of Alabama 1975*, Section 16-13B-4(b) and 16-13B-7(c) (2), the Department of Examiners of Public Accounts has prepared procedures for agencies that desire to use Life Cycle Cost Analysis in the evaluation of competitive bids for personal property and to procure goods using Reverse Auction. These procedures were issued on November 14, 2008 and became effective January 1, 2009. They have been updated to reflect changes in the law due to the enactment of Act 2009-728 and 2009-760, Acts of Alabama. Copies of these procedures can be obtained by visiting our website at <http://www.examiners.alabama.gov>.

If you need additional information, please call our office at (334) 242-9200.

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