

USE OF MOBILE GOVERNMENT PLAZA

The Mobile County Commission is pleased to offer a beautiful and historic setting for many events; first and foremost, however, Mobile Government Plaza is primarily a government facility. The following guidelines serve to protect the building and the citizens who use it. For more information contact Dena Pollard, Public Information Officer, at 574-3208 or dpollard@mobile-county.net

SPECIAL EVENTS RENTALS

Individuals, organizations, and governmental agencies may lease specified areas within Mobile Government Plaza with approval of the Mobile County Commission. These areas are not available for use for commercial or religious purposes.

Rental fees are payable in advance and are as follows:

ATRIUM:	\$2,350.00
AUDITORIUM:	\$750.00
MULTI-PURPOSE ROOM:	\$500.00
PRE-CONFERENCE ROOM:	\$350.00

Fees may be waived or reduced for governmental agencies and non-profit groups or organizations which provide a service to or for the community. Written requests for a waiver or reduction of fees must be directed to the Mobile County Commission

A signed lease agreement and \$500.00 security and damage deposit are required for use of the atrium. Lease agreements contain additional provisions pertaining to use, return of deposits, liability insurance, etc.

EXHIBIT DISPLAY

Use of the atrium for display of exhibits must be approved in advance. Displays may not be obscene or offensive, in the sole judgment and discretion of the County.

POSTING OF LITERATURE AND ADVERTISEMENTS

Literature and advertisements may not be affixed to the interior or exterior of the building or in the elevators. Postings may be placed in a designated location only with advance approval.

SECURITY

Security is provided only inside the building; however, the County is not responsible for damage to or loss or theft of goods on display, advertising materials, or any property owned or used by persons using the building or parts thereof for any purpose.

OTHER REGULATIONS

Conduct: All conduct must be dignified and appropriate to the facility's public and governmental function. Excessive noise, belligerence, cursing, fighting, lewdness, public intoxication, and like behavior will not be tolerated.

Beverages: Alcoholic beverages may be served during after-hours events only.

Balloons: Balloons may not be used for any purpose.

Flowers and Plants: Cut flowers from a yard or any source other than a professional florist are prohibited. Flowers or plants in soil, whether or not provided by a florist, are prohibited.

Food Preparation and Service: Cooking and other food preparation is permitted only outside the building, in the courtyard on the East side of the atrium. Chafing dishes with heat lamps may be utilized inside for food service; gas burners, hot plates and other warmers are not permitted.

Other Equipment: All equipment other than tables and chairs, to be supplied by persons using the building or by agreement with such persons, must be approved in advance.