INVITATION TO BID
HEAVY EQUIPMENT

NOTICE OF BID OPENING

NOTICE IS HEREBY GIVEN that the Association of County Commissions of Alabama, which administers the Alabama County Joint Bid Program on behalf of Alabama’s county governing bodies, shall receive and open bids for the purchase of zero (0) or more items of heavy road equipment at its office located at 100 North Jackson Street, Montgomery, Alabama, at 10:00 a.m. on Friday, October 2, 2015. Bid specifications are available for each of the following items:

- 3 CY Wheel Loader
- 3.65 Wheel Loader
- 5.50 CY Wheel Loader
- 16’ Dump Body Option D (Manual)
- 16’ Dump Body Option D (Automatic)
- 16’ Dump Body Option E (Manual)
- 16’ Dump Body Option E (Automatic)
- 55 Ton Lowboy Trailer
- Lowboy Tractor Option A
- Lowboy Tractor Option B
- 85 PTO Tractor
- 95 PTO Tractor
- 110 PTO Tractor
- Motorgrader Option A
- Motorgrader Option B
- Motorgrader Option C
- Motorgrader Option D
- Skid Steer Loader/w Mulcher
- Skid Steer Loader/w Attachments
- One Man Pothole Patcher - Option A
- 95 Medium Duty Hydrostatic Bulldozer
- 95 Heavy Duty Hydrostatic Bulldozer
- 105 HP Hydrostatic Bulldozer
- 110 HP Hydrostatic Bulldozer
- 130 HP Hydrostatic Bulldozer
- Heavy Duty Dump Chassis Option A
- Heavy Duty Dump Chassis Option B
- Heavy Duty Dump Chassis Option C
- Heavy Duty Dump Chassis Option D
- Light Duty Backhoe
- Medium Duty Backhoe
- Heavy Duty Backhoe
- Track Mount Excavator Option A-1
- Track Mount Excavator Option A-2
- Track Mount Excavator 25 Ton Option B-1
- Track Mount Excavator 25 Ton Option B-2
- Track Mount Excavator Option C-1
- Track Mount Excavator Option C-2
- Track Mount Excavator Option D-1
- Compact Track Mount Excavator Option D-2
- Mini Track Mount Excavator Option E-1

Time is of the essence in submitting bids and only bids received in the Association office by 10:00 a.m. Central Time on October 2, 2015 will be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

THE INVITATION PACKAGE

The invitation package for each item to be bid includes: this invitation to bid, the written bid specifications for the particular item of heavy road equipment, and a Bid Submittal Form to be used in submitting a bid for that particular item. Bidders should verify that they have received all pages of the invitation package. If there are any omissions, the bidder should contact Brandy Perry in the Association office by mail, fax, or e-mail (bperry@alabamacounties.org) to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening. Bidders should carefully read and comply with all parts of the invitation package, including all attachments.
**PREPARING AND SUBMITTING BIDS**

All bids must be typed or handwritten in ink on the attached Bid Submittal Form. The completed Bid Submittal Form shall be placed in front of and separated from all other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet.

Bids submitted in pencil and bids not submitted on the Bid Submittal Form will **not** be considered. All bids shall include a current catalog or model specification document for the equipment model number being offered for consideration. Bids submitted without such documentation will **not** be considered. Only information contained on the attached bid form and in the model specification document will be considered in evaluating bids.

Each separate requirement in the bid specification includes a block for indicating whether or not the item bid meets the specification. The bidder shall indicate compliance with each requirement by checking “Yes” or “No” in the block to the right of each bid specification. In addition, the bidder shall indicate the page number in the supplied manufacturer’s equipment literature on which compliance with the specification can be verified. Failure to complete this portion of the bid form may result in the subject bid not being considered. Additionally, all bidders are required to submit a factory build/order sheet showing all of the standard and option items for each piece of equipment bid in order to assist the bid review committee in assuring that each bid is in conformance with the required bid specifications.

Each bid for one of the heavy equipment items included in the bid package must be submitted on the Bid Submittal Form for that item and forwarded in a separate envelope with the bid item and item number clearly identified on the outside of the envelope. Envelopes containing a “no bid” shall also include the words “NO BID” on the outside of the envelope. Facsimiles and e-mails will not be accepted. Bids submitted by “Express/Overnight” services must be in a separate inner envelope or package sealed and identified as stated above. All bids must be received in the Association office prior to the bid opening. Bids received after the deadline will be returned unopened.

The County Joint Bid Program reserves the right to require a performance bond from successful bidders as permitted under Alabama law. However, **no bid bond is required for this bid offering**.

All bids should be mailed or hand-delivered to:

Association of County Commissions of Alabama  
Attention: Chase Cobb  
100 North Jackson Street  
Montgomery, Alabama 36104  
OR  
P.O. Box 5040  
Montgomery, Alabama 36103

**BID SPECIFICATIONS**

Please note that each piece of heavy equipment available for bid may include several different sizes and categories of machines. You should read each set of specifications very carefully as the differences vary depending upon the piece and size of equipment.

Where applicable, each bid submission shall include the separate cost of each item listed in the “Options” section of the bid specifications. However, all bids will be awarded on the basis of the **total cost of the**
machine with all options included. Therefore, the “Bid Price” stated on the Bid Submittal Form must be the total cost, including the cost of all options.

Once the bids have been awarded, any county participant purchasing under this program may, at its discretion, deduct one or more of the options set out in the bid specifications, and in such event, the cost of the option as stated on the bid shall be deducted from the total cost of the machine. There shall be no other deductions and no additions made to the machine by the purchasing county or by the vendor.

Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer, but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the counties participating in the joint bid program.

**BIDDER QUALIFICATIONS**

All bidders and all program participants must be in compliance with any applicable federal, state, county and municipal laws, regulations, resolutions and ordinances, including but not limited to, licensing, permitting, and taxation requirements. All bidders should be prepared to submit evidence or documentation as proof that they are properly licensed and permitted under any applicable laws upon request. Such evidence or documentation may be submitted with the bid. Additionally, all bidders shall provide proof that they are in compliance with the e-verify requirements of Alabama’s Immigration Law (Ala. Code § 31-13-1 et seq., as amended by Act No. 2012-491).

**BID AWARD**

The Houston County Commission will serve as the awarding authority for all bids and will award all contracts at a regular meeting of the Houston County Commission. Any and all bids submitted in compliance with this invitation to bid shall be considered, and award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law. All bids will be reviewed and evaluated by a committee created for that purpose, which committee will make comments and recommendations to the awarding authority regarding the award. All factors contained in each invitation package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted. The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

The contract period will be one year with an option to renew for a second and third year under identical price, terms, and conditions upon the mutual consent of the vendor and the awarding authority. Any renewal contract shall be approved in writing by the vendor and the awarding authority no later than 90 days prior to the expiration of the existing contract.

**CONTACT REGARDING BIDS AND INVITATION**

Contact initiated by a potential bidder with a county official, county employee, or member of the Association staff shall only be as specifically set out in this Invitation to Bid. Any questions related to the bid or the County Joint Bid Program shall be directed to Association staff in writing under the procedures set out in this Invitation to Bid. Additionally, a bidder may contact the Association in writing to request an appointment to review bid specifications following the bid opening. However, there shall be no
communication with any county official or county employee regarding this bid between the date of this invitation and the date of bid award. Any contact other than as set out here shall be deemed as an attempt to unduly influence the bid award, and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

Any questions or problems related to downloading or obtaining copies of this Invitation to Bid should be directed to Brandy Perry at bperry@alabamacounties.org or 334-263-7594.

Any other questions or requests for additional information regarding this invitation or the bid specifications shall be submitted in writing no later than five (5) days prior to bid opening to:

Chase Cobb  
Association of County Commissions of Alabama  
P.O. Box 5040  
Montgomery, Alabama 36103  
Fax Number (334) 263-7678  
E-mail: ccobb@alabamacounties.org
Company Name: ______________________________________________________________

Address: _____________________________________________________________________

____________________________________________________________________________

Bid Submitted by: _____________________________________________________________

(Name of company representative)

Title:_________________________ e-mail address: ________________________________

Phone: _________________________ Fax: ________________________________

By submitting this bid, we agree:

That the equipment model number identified below meets the bid specs for this bid item

That the bid price will be honored for all counties for the period from Jan. 1, 2016 to
Dec. 31, 2016

That the equipment will be delivered at the bid price to all counties participating in the
joint bid program

That the company representative listed above will be the contact person for purchasing
this bid item under the joint bid program

That the bid is accompanied by a current catalog or model specification document for the
model number identified below

That the bid is accompanied by a copy of the manufacturer's standard warranty as required
in the bid specifications

That the bid includes the e-verify documentation required by Alabama law

That, if awarded the bid, a performance bond will be provided upon request

That an option sheet with individual pricing is attached

Total Bid Price including options: $___________________ Tier 4

Equipment Model #: ________________________________

Description: ________________________________

Signature of company representative submitting bid: ________________________________
### OPTION COST SHEET FOR 85 PTO TRACTOR

<table>
<thead>
<tr>
<th>Option</th>
<th>Option Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Operator Station with isolated flat platform, 2 post ROPS, metal canopy, mechanical seat</td>
<td>$______________</td>
</tr>
<tr>
<td>Two wheel drive front axle with 11L-15 8 ply F2 bias tires and 18.4R30 rear radial tires</td>
<td>$______________</td>
</tr>
<tr>
<td>Additional 3 years of filters at 1000 hours per years</td>
<td>$______________</td>
</tr>
<tr>
<td>An extended powertrain warranty that covers an additional Period of three (3) years or 3000 hours, whichever comes first.</td>
<td>$______________</td>
</tr>
</tbody>
</table>

**NOTE:** Award will be made on the basis of the total cost of the machine with all options included. However, a county may, at its discretion, deduct one or more of the above-referenced options from the machine, and in such event, the cost of the option as stated on the bid shall be deducted from the total cost of the machine. There shall be no other deductions and no additions made to the machine by the purchasing county or by the vendor.

Equipment Model #: ____________________________________________

Description: ____________________________________________

Signature of company representative submitting bid: ______________________________

Title: ____________________________________________
BID SPECIFICATIONS
FOR
85 PTO TRACTOR

GENERAL
These specifications shall be construed as the minimum acceptable standards for an 85 PTO hp tractor. Should the manufacturer’s current published data or specifications exceed these standards, the manufacturer’s standards shall be considered minimum and shall be furnished. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working unit shall be furnished. Additionally, the machine offered for bid shall include all standard manufacturer’s equipment. The tractor must be a new current production model and shall meet all EPA and other applicable standards at the time of manufacture.

The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer, but is intended solely for the purpose of indicating the type, size and quality of equipment considered best adapted to the uses of counties participating in this joint bid.

BID SUBMITTAL FORM
Each bidder must submit his or her bid on the Bid Submittal Form included in the invitation to bid package. All written warranties to be submitted shall be attached to the Bid Submittal Form.

BID PRICE
The price bid shall include all destination charges, delivery charges, title fees, rebates, and all other applicable costs and refunds.

MANUALS
Each unit shall be provided with one (1) copy of the operator’s manual and one (1) copy of the current parts manual. Units will not be accepted for delivery until the manuals as outlined above are received by the purchaser.

REPLACEMENT PARTS AVAILABILITY
Parts must be available for 5 years or 7,500 hours of use for the piece of equipment bid. If replacement parts are not delivered within three (3) working days of an order being placed, the bidder will deliver an equivalent machine for the county to use at no cost to the county until such time as the parts are delivered to the county so it can affect repairs to its machine.

FILTERS
The cost of all filters required to perform schedule maintenance as outlined in the manufacturer’s service schedule and to meet warranty requirements shall be included in the base bid price of the machine for the period of two years or 2,000 hours. The filters shall be furnished with each machine purchased or at the option of the purchasing county may be picked up at the dealership as needed. Assume 1000 annual hours of use to determine filter requirements.
**WARRANTY**
Bidders shall submit a copy of the manufacturer’s standard warranty along with a complete explanation of the warranty with their bid. The standard warranty shall cover 2 years or 2000 hours, whichever occurs first. Warranty shall include service response time maximum of 36 hours within notification by county.

Yes ___ No ___
Page #________
or
Attachment___

**ENGINE**
Shall be A 4 Cylinder, 4 stroke cycle turbocharged diesel engine with a displacement of not less than 276 cubic inches, capable of developing a minimum of 85 net PTO horsepower and final tier 4 compliant. A foot and hand operated throttle shall be provided. The engine shall be of a wet sleeve design with a cold weather starting aid. An air cleaner with a precleaner shall be provided. Engine shall be designed and built by the tractor manufacturer.

Yes ___ No ___
Page #________

**EXHAUST**
Shall consist of an underhood muffler with a verticle corner post pipe.

Yes ___ No ___
Page #________

**WEIGHT**
Standard 4wd operating weight with operator, full fuel tank, and cab shall not be less than 9,500 lbs.

Yes ___ No ___
Page #________

**STANDARD TRANSMISSION**
16 forward/16 power reverse with left hand direction control.

Yes ___ No ___
Page #________

**CLUTCH**
Shall be a hydraulic “Wet” type clutch.

Yes ___ No ___
Page #________

**FRAME**
Shall be a mid length frame design.

Yes ___ No ___
Page #________

**BRAKES**
Shall be hydraulic self equalizing disk.

Yes ___ No ___
Page #________
INSTRUMENTATION
Shall have lighted gauges for tachometer, fuel, temperature, oil pressure, alternator and warning light for the PTO.

Yes ___ No ___

Page #_______

POWER TAKE-OFF
Shall be a rear independent 540 RPM/540 rpm economy with a guard and audible and visual PTO warning system should the operator leave the tractor seat with the PTO engaged.

Yes ___ No ___

Page #_______

HITCH
Category II, 3 point hitch with draft control with telescoping draft links, right and left hand stabilizer bar, and swinging drawbar.

Yes ___ No ___

Page #_______

OPERATORS STATION
Shall be equipped with fully enclosed cab, 4 post rops, isolated flat platform, a fops canopy, air suspension seat with retractable seat belt, a rubber floor mat, tilt steering, AM/FM radio.

Yes ___ No ___

Page #_______

FRONT AXLE
Mechanical front wheel drive front axle with 13.6R- 24 In. RQ Radial tires.

Yes ___ No ___

Page #_______

FLANGED REAR AXLE AND STEEL WHEELS
Shall be equipped with flanged axle, steel wheels and 18.4R-34 In. R1 radial tires.

Yes ___ No ___

Page #_______

HYDRAULICS
Minimum 24 GPM Pump Capacity. Shall include (3) rear hydraulic remotes with control levers.

Yes ___ No ___

Page #_______

MISCELLANEOUS
All equipment advertised as standard by the manufacturer. Manufacturer standard color, hydraulic differential lock, vandal protection package, front weight support, fuel tank bottom guard, strobe light and bracket, slow moving emblem, back up alarm tool box.

Yes ___ No ___

Page #_______

OPTIONS
Bid must include the cost for each of the following options, itemized separately on the bid:
Open operator station with isolated flat platform, 2 post fops, metal canopy, mechanical seat

Yes ___ No ___
Page #________

Two wheel drive front axle with 11L-15 8 Ply F2 bias tires and 18.4R30 R1 Rear radial tires.

Yes ___ No ___
Page #________

Additional 3 years of filters at 1000 hours per year.

Yes ___ No ___
Page #________

An extended powertrain warranty that covers an additional period of three (3) years or 3000 hours, whichever comes first.

Yes ___ No ___
Page #________

NOTE: Award will be made on the basis of the total cost of the machine with all options included. However, a county may, at its discretion, deduct one or more of the above-referenced options from the machine, and in such event, the cost of the option as stated on the bid shall be deducted from the total cost of the machine, and the machine shall be equipped with the standard equipment item as noted in the bid specification. There shall be no other deductions and no additions made to the machine by the purchasing county or by the vendor.