

COUNTY GOVERNMENT EDUCATION INSTITUTE

CROAA: ENFORCEMENT OF LOCAL TAXES AND LICENSES

October 5 - 6, 2016

Marriott Legends Hotel and Conference Center at Capitol Hill

Wednesday, October 5

- 10:00 a.m. Welcome and Introductions
- 10:15 a.m. Overview of Title 40: Sales Tax and Licensing
Terri Henderson, Montgomery County Tax and Audit Revenue Manager
- 11:30 a.m. Lunch
- 12:30 p.m. Business License/Manufactured Homes/Authority 40-12-10/Office Procedures, Records, Files, etc.
Sharon Hunt, Baldwin County Chief Deputy License Inspector
- 1:30 p.m. Responsibilities of the License Inspector
Bill Friend, Russell County Revenue Officer and Special Enforcement Officer
- 2:00 p.m. Miscellaneous Taxes (Rental, Liquor, Lodging, Gas and Tobacco)
Jerry Green Baldwin County Audit Compliance Officer and Debbie West, Baldwin County Audit Compliance Officer
- 3:00 p.m. Break
- 3:15 p.m. State Transmittal Forms/Appeal Process and Assessment of Business License
Sharon Hunt, Baldwin County Chief Deputy License Inspector
- 4:00 p.m. Collecting Taxes at Festivals and Farmers Markets
Vicky Fisher, Cullman County Auditor
- 4:45 p.m. Adjourn

Thursday, October 6

- 8:00 a.m. Enforcement Procedures/Business License Section Audits/Contractors/Tax Return Verification
Lee Poe, Alabama Department of Revenue
- 9:00 a.m. Break
- 9:15 a.m. Enforcement Procedures Panel Discussion
Jayne Pearce, Tuscaloosa County

*Zeb Reid, Cullman County Revenue Examiner
Others TBA based on who is registered for the class*

- 10:45 a.m. Break
- 11:00 a.m. Criminal Procedures
- 12:00 p.m. Lunch
- 12:30 p.m. Problem Taxpayers (Photographers, Home Businesses, Street Vendors, Food Trucks, Art and Craft Vendors, etc.)
Amy Beard, Madison County Revenue Compliance Officer
- 1:30 p.m. Proper Exemptions for Nonprofits and Update from ADOR
David Avery, Alabama Department of Revenue
- 2:30 p.m. Test and Evaluation
- 3:00 p.m. Adjourn