

COUNTY GOVERNMENT EDUCATION INSTITUTE

Finance and Revenue

June 21-22, 2017

Marriott Legends Hotel and Conference Center at Capitol Hill

Wednesday, June 21

- 10:00 a.m. Welcome, Introductions and Overview of Course
Sonny Brasfield, ACCA Executive Director
- 10:30 a.m. Local Government Revenue Sources
Dixie Broadwater, Examiner, Office of Examiners of Public Accounts
- 12:00 p.m. Lunch
- 1:00 p.m. County Commission Budget Responsibilities and Process
Sonny Brasfield, ACCA Executive Director
- 1:45 p.m. Monitoring the County Budget
Roger Rendleman, Lee County Administrator
- 2:45 p.m. Break
- 3:00 p.m. Financing Debt: The Basics
Roger Rendleman, Lee County Administrator
- 4:00 p.m. Recordkeeping and Records Retention
Chris Newton, Examiner, Office of Examiners of Public Accounts
- 4:30 p.m. Internal Controls
Chris Newton, Examiner, Office of Examiners of Public Accounts
- 5:00 p.m. Adjourn

Thursday, June 22

- 8:00 a.m. Mandated and Proper Use of County Funds
Morgan Arrington, ACCA Staff Attorney
- 8:30 a.m. County Contracting: Legal Aspects
Morgan Arrington, ACCA Staff Attorney
- 9:00 a.m. Competitive Bid and Public Works Laws
Morgan Arrington, ACCA Staff Attorney

- 10:00 a.m. Break
- 10:15 a.m. Competitive Bid and Public Works Laws continued
Morgan Arrington, ACCA Staff Attorney
- 11:30 a.m. County Joint Bid, U.S. Communities, and other Purchasing Alliances
Morgan Arrington, ACCA Staff Attorney
- 12:00 p.m. Lunch
- 12:30 p.m. Contracting and Purchasing: Local Procedures
Sherrie Kelley, Etowah County Administrator
- 1:00 p.m. Disposal of Surplus Property
Matt Richards, Assistant Division Director, County Audit Division, Office of Examiners of Public Accounts
- 1:45 p.m. Insuring the County: Keys to Adequate Protection and Coverage
Henry van Arcken, ACCA Director of Insurance
- 2:30 p.m. Test and Evaluation
- 3:00 p.m. Adjourn