

INVITATION TO BID ROAD SIGNS

NOTICE OF BID OPENING

NOTICE IS HEREBY GIVEN that the Alabama County Joint Bid Program shall receive and open bids for the purchase of zero (0) or more road signs on behalf of all 67 counties at the office of the Association of County Commissions of Alabama, 100 North Jackson Street, Montgomery, Alabama, at 10:00 a.m. on Friday, September 29, 2017. Bid specifications are attached hereto.

Time is of the essence in submitting bids and only bids received in the Association office by 10:00 a.m. Central Time on September 29, 2017 shall be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

THE INVITATION PACKAGE

The invitation package includes: this invitation to bid, separate written road sign bid specifications and a Bid Submittal Form to be used in submitting all bids. Bidders should verify that they have received all pages of the invitation package. If there are any omissions, the bidder should contact Brandy Perry in the Association office by mail, fax, or e-mail (bperry@alabamacounties.org) to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening.

Bidders should carefully read and comply with all parts of the invitation package, including all attachments.

PREPARING AND SUBMITTING BIDS

All bids must be typed or hand written in ink on the attached Bid Submittal Form. **The completed Bid Submittal Form shall be placed in front of and separated from all other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet.**

Bids submitted in pencil and bids not submitted on the Bid Submittal Form will **not** be considered. Only information contained on the attached bid form or as otherwise requested or required will be considered in evaluating bids.

The bid price for each sign must be stated in the appropriate column on the Bid Submittal Form for that item, and the Bid Submittal Form shall be forwarded in a separate envelope with "BID ITEM-ROAD SIGNS" clearly marked on the outside of the envelope. Envelopes containing a "no bid" shall also include the words "NO BID" on the outside of the envelope. Facsimiles and e-mails will not be accepted. Bids submitted by "Express/Overnight" services must be in a separate inner envelope or package sealed and identified as stated above. All bids must be received in the Association office prior to the bid opening. Bids received after the deadline will be returned unopened.

The County Joint Bid Program reserves the right to require a performance bond from successful bidders as permitted under Alabama law. However, **no bid bond is required for this bid offering.**

All bids should be mailed or hand-delivered to:

Association of County Commissions of Alabama
Attention: Chase Cobb
100 North Jackson Street or P.O. Box 5040
Montgomery, Alabama 36104 Montgomery, Alabama 36103

BID SPECIFICATIONS

The specifications for road signs are attached hereto. Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer, but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the counties participating in the joint invitation to bid.

BIDDER QUALIFICATIONS

All bidders and all participating counties must be in compliance with any applicable federal, state, county and municipal laws, regulations, resolutions and ordinances, including but not limited to, licensing, permitting, and taxation requirements. All bidders should be prepared to submit evidence or documentation as proof that they are properly licensed and permitted under any applicable laws upon request. Such evidence or documentation may be submitted with the bid. Additionally, all bidders shall provide proof that they are in compliance with the e-verify requirements of Alabama's Immigration Law (Ala. Code § 31-13-1 et seq., as amended by Act No. 2012-491)

BID AWARD

The Houston County Commission will serve as the awarding authority for all bids and will award all road sign contracts at a regular meeting of the Houston County Commission. Any and all bids submitted in compliance with this invitation to bid shall be considered, and award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law.

All bids will be reviewed and evaluated by a committee created for that purpose, which committee will make comments and recommendations to the awarding authority regarding the award. All factors contained in each invitation package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted. The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

The contract period will be one year with an option to renew for a second and third year under identical price, terms, and conditions upon the mutual consent of the vendor and the awarding authority. Any renewal contract shall be approved in writing by the vendor and the awarding authority no later than 90 days prior to the expiration of the existing contract.

CONTACT REGARDING BIDS AND INVITATION

Contact initiated by a potential bidder with a county official, county employee, or member of the Association staff shall only be as specifically set out in this invitation to bid. Any other contact with a county official or employee or with the Association initiated by a potential bidder regarding this bid between the date of this

invitation and the date of bid award shall be deemed as an attempt to unduly influence the bid award, and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

Any questions or problems related to downloading or obtaining copies of this Invitation to Bid or the specifications should be directed to Brandy Perry at bperry@alabamacounties.org or 334-263-7594.

Any questions or requests for additional information regarding this invitation or the specifications shall be submitted **in writing** no later than five (5) days prior to bid opening to:

Chase Cobb
Association of County Commissions of Alabama
100 North Jackson Street
Montgomery, Alabama 36104
Fax Number (334) 263-7678
e-mail: ccobb@alabamacounties.org

**BID SUBMITTAL FORM
ROAD SIGNS**

Company Name: _____

Address: _____

Bid Submitted by: _____
(Name of company representative)

Title: _____ e-mail address: _____

Phone: _____ Fax: _____

By submitting this bid, we agree:

Initials

That the product bid meets the bid specifications for that bid item. _____

That the bid price will be honored for all counties for the period from Jan. 1, 2018 to Dec. 31, 2018. _____

That items will be delivered at the bid price to all counties participating in the joint bid program. _____

That the company representative listed above will be the source of contact for the county wishing to purchase this bid item under the joint bid program. _____

That each item will be separately awarded to the lowest responsible bidder meeting specifications as provided in the bid request. _____

That the bid includes the e-verify documentation required by Alabama law _____

That, if awarded the bid, we will provide a performance bond upon request. _____

For signs bid based on square foot pricing, Out-to-Out sign dimensions, with no deductions for corner radius, will be used to calculate sign square footage unless otherwise specified in "Bid Notes" _____

All identical signs, post, faces, etc. ordered from within a single bid line item number on a single order will count toward the total number of items ordered for pricing . _____

Signature of company representative submitting bid:

Title: _____

ROAD SIGN BID FORM

VENDOR: _____

Bidder Initials: _____

ITEM NO	SIGNS COMPLETE - DESCRIPTION	Unit	SHEET GRADE (ALDOT)	Unit Price (per sign or per sf - as listed)		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S81	Advance Traffic Control Sign, W3-1, W3-2, W3-3, 48" x 48"	Each - Price per Complete Sign	TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
S82	County Route Sign (M1-6) with County Name and Border; MUTCD Chapter 2D	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
S83	County Route Sign (M1-6) with County Name, Road Number and Border; MUTCD Chapter 2D (Route signs with different numbers are not included in total for quantity pricing)	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
S84	Flat Blade Street Name Signs with green or blue sheeting on BOTH sides, street name, white 8" uppercase w/ 6" lowercase letters on BOTH sides, 0.100" thick, 12" wide, various lengths to be specified at time of order.	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
S85	Flat Blade Street Name Signs with green or blue sheeting on ONE side, street name, white 8" uppercase w/ 6" lowercase letters on ONE side, 0.100" thick, 12" wide, various lengths to be specified at time of order.	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
S86	Flat Blade Street Name Signs with green or blue sheeting on BOTH sides, no message, 0.100" thick, 12" wide, various lengths to be specified at time of order	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
ITEM NO	SIGN FACES ONLY - DESCRIPTION	UNIT	SHEET GRADE (ALDOT)	Unit Price per Sign Face Sq. Ft.		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S87	County Route Sign (M1-6) Face with County Name and Border; MUTCD Chapter 2D	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
S88	County Route Sign (M1-6) Face with County Name, Road Number and Border; MUTCD Chapter 2D (Route signs with different numbers are not included in total for quantity pricing)	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			

ROAD SIGN BID FORM

VENDOR: _____

Bidder Initials: _____

ITEM NO	SIGN FACE DESCRIPTION	UNIT	SHEET GRADE (ALDOT)	Unit Price per Face		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S90	Advance Traffic Control Sign Face, W3-1, W3-2, W3-3, 48" x 48"	Each - Price per Face	TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
ITEM NO	CHEVRON SIGN MOUNTING BRACKETS	UNIT	Unit Price per Bracket			
			QUANTITIES 1-25	QUANTITIES 26-50	QUANTITIES 51+	
S89	Chevron adjustable aluminum bracket with hardware, CAB-200 Type, medium (For 18"x24" and 24"x30" chevron signs), connects to U-channel post	Each				
ITEM NO	TYPE III BARRICADES ASSEMBLY	UNIT	TYPE III PANEL TYPE	Unit Price Per Barricade Assembly		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S91	Type III Barricades, PSST, Complete Assembly*, MUTCD Chapter 6F, 6" stripe w/ Left or Right Slant, PANELS 8 Inches wide x 8 Feet Long	8" - Price per each Complete Barricade Assembly	Plastic			
			3/4" ACX Plywood			
			Aluminum			
S92	Type III Barricades, PSST, Complete Assembly*, MUTCD Chapter 6F, 6" stripe w/ Left or Right Slant, PANELS 10 Inches wide x 8 Feet Long	10" - Price per each Complete Barricade Assembly	Plastic			
			3/4" ACX Plywood			
			Aluminum			
<p>* PSST (perforated square steel tube) barricade assembly that meets or exceeds the following specs and FHWA criteria:</p> <ol style="list-style-type: none"> 1) Plastic Panel: Hollow extruded rigid polyolefin or HD polyethylene. Frangible plastics such as PVC may not be used. 2) 2ea. Horizontal legs: 1.75" PSST, 60" long with stub tube / 2 ea. Vertical supports: 1.5" PSST, 62" tall 3) Frame: Telespar (or equiv) PSST, galvanized, 14 gage, hot rolled high carbon steel 4) Panel Bolts: 3/8" STD strength steel bolts with nuts and lock washers. 1" o.d. washers with wood or plastic panels 5) Type III Barricades Panels shall be Type IV sheeting with alternating Orange and White Stripes 						
ITEM NO	SIGN BLANKS	UNIT	Unit Price per Sq. Ft.			
			QUANTITIES 1-25 Blanks	QUANTITIES 26-50 Blanks	QUANTITIES 51+ Blanks	
S94	County Route Sign (M1-6) Blanks; MUTCD Chapter 2D; 0.080 gage	Price per Square Foot				

NOTE: Quantity pricing, if applicable, will only apply to individual orders of identical signs, blanks, faces, etc....

BID NOTES :
