

# LEE COUNTY COMMISSION

**Chairman**  
Bill English, *Probate Judge*  
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Lee County, Alabama Est. 1866

**Members**  
Sheila H. Eckman, District 1  
Johnny Lawrence, District 2  
Gary D. Long, District 3  
Robert Ham, District 4  
Richard LaGrand Sr., District 5

## Position Announcement #BI30-19-01

### Building Inspector

**Closing Date: February 13, 2019**

DEPARTMENT: Building Inspections STATUS: Full-time PAY GRADE: 17

TYPICAL STARTING SALARY: \$44,124.08-\$46,797.61

ANNUAL SALARY RANGE: \$44,124.08-\$66,816.46

SUMMARY: This position performs building inspections in the enforcement of local, state, and federal building codes.

#### REQUIRED HOURS OF AVAILABILITY:

7:00am - 3:30pm; Monday through Friday

#### EXAMPLES OF DUTIES PERFORMED:

- Performs detailed and technical inspections for buildings under construction or renovation; inspects structural, electrical, plumbing, and HVAC components.
- Notates and files records of violations; performs re-inspections to ensure corrections are made.
- Provides information to the public regarding the nature, requirements, and purposes of existing building codes.
- Performs detailed plan reviews for proposed building projects and denotes changes or variations in order to meet current codes and regulations.
- Researches and shares pertinent information regarding code changes and interpretations with other departmental employees and supervisors.
- Greets visitors and answers telephone; provides information and assistance.
- Verifies addresses of potential construction in special flood hazard areas.
- Communicates with contractors, building owners, builders, engineers, architects.
- Attends continuing education seminars.
- Inspects burned or damaged houses to determine the feasibility of repair.
- Responds to citizens' questions and comments in a courteous and timely manner.
- Performs other related duties as assigned.

#### SUMMARY OF QUALIFICATIONS:

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Ability to evaluate and assess the total work site and to perform assigned duties in a safe, efficient, non-disruptive and non-intrusive manner.
- Possession of a valid driver's license issued by the State of Alabama.
- Possession of or ability to obtain International Code Council (ICC) certification in one or more inspection areas.
- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively.
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to inspect buildings and related facilities.
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate a personal computer and related equipment.
- Sufficient personal mobility, strength, balance and physical reflexes, with or without reasonable accommodation, which permits the employee to perform duties on a variety of inspection sites under physically demanding and hazardous conditions throughout the county.

Applicants should apply at the Alabama State Employment Office or the Lee County Commission Office Monday through Friday, between the hours of 8:30 AM and 4:30 PM. Previous applicants should reapply.

For more information visit: [www.leeco.us](http://www.leeco.us)

Lee County is an Equal Opportunity Employer