

# ***JOB ANNOUNCEMENT:***

**Bullock County Commission** is currently accepting applications for the position of **County Administrator**. The job description and the job application may be picked up at the Bullock County Commmission office located at 110 Hardaway Ave W., Union Springs, AL. The deadline to apply has been extended to June 19, 2017 at 4:00 p.m.

## **Minimum qualifications:**

1. Possess a bachelor's degree in business administration, public administration, or related field from an accredited college or university *preferred*.
2. Minimum of 2 years of previous work experience in administration of local government *preferred*.
3. Professional work experience managing a department and supervising subordinate employees.
4. Ability to become a certified County Administrator within three years of hire.
5. Possess a current and valid driver's license.
6. Ability to travel out of town to participate in meetings and training programs.
7. Successful results following a comprehensive background check.
8. Ability to become bonded and a notary public.
9. Ability to respond to emergencies and be available 24/7.