

LEE COUNTY COMMISSION

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Members
Sheila H. Eckman, District 1
Johnny Lawrence, District 2
Gary D. Long, District 3
Robert Ham, District 4
Richard LaGrand, District 5

JOB ANNOUNCEMENT

Job Title: Emergency Management Agency Director

Position Announcement: #EMA10-19-12

Closing Date: January 10, 2020

Reports to: Lee County Commission

Full-time **Part-time**

Pay Range: \$75,619.67 - \$114,185.71

JOB SUMMARY:

This position directs the activities of the Emergency Management Agency; coordinates and updates the emergency management program (EMP) in Lee County; develops the policies and long-range plans for the EMA.

ESSENTIAL JOB FUNCTIONS:

Please visit our website at www.leeco.us or email LC Human Resources @ humanresources@leeco.us for a full job description.

- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities to include communication with officials and area governments, schools, hospitals, and other institutions in order to determine their needs and capabilities in the event of a disaster or emergency.
- Briefs local elected officials, school officials and first response agencies regarding impending threats.
- Provides recommended actions to mitigate property damage and loss of life to the public.
- Performs other related duties as assigned.

QUALIFICATIONS:

Bachelor's degree and five (5) years of related experience, or equivalent. A Certified Local Emergency Management Director or able to be certified as a Local Emergency Management Director within two (2) years of employment.

*An employee in this position is subject to random drug/alcohol testing. The principal duties of this position are performed in an outside work environment with potential personal hazards.

Applicants should apply at the Alabama State Employment Office or the Lee County Commission Office (215 South 9th Street, Opelika, Alabama) Monday through Friday, between the hours of 8:30 AM and 4:30 PM. Previous applicants should reapply. For more information visit: www.leeco.us.

Lee County is an Equal Opportunity Employer, we will recruit, hire, train, promote, discipline, and discharge in all eligible job groups without unlawful discrimination based on race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, marital status, political affiliation or genetic information or any other characteristics protected by law. To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described in accordance to Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131).