

JOB ANNOUNCEMENT

Finance Manager

The Greene County Commission is searching for a Finance Manager. This person will be responsible for insuring the Greene County Commission Finance System maintains compliance with general accounting principles, including requirements in the State of Alabama Finance Manual as well as GASB accounting procedures.

Job Requirements

1. Budget preparation
2. Assist Examiners of Public Accounts during audit periods
3. Generate reports and financial statements
4. Prepare financial statements for publication
5. Oversee Accounting and Computer Software Activities
6. Oversee State and Federal grants accounts and ensure compliance with all requirements
7. Oversee Fixed assets account funds

Qualifications

Working knowledge of accounting principles and transactions, knowledge of state, federal and local laws relating to accounting process. General knowledge of computer usage and accounting software as related to job activities and accounting procedure.

Education/Experience

B.S. in Accounting with a minimum of five years' experience in financial transition operations. Experience in governmental accounting preferred but not required.

Benefit package includes health and dental insurance, paid annual and sick leave, paid holidays and a retirement program.

Please send resume' by February 18, 2020 to: The Greene County Commission

Attention Brenda Burke

P. O. Box 656

Eutaw, AL 35462