



ALABAMA COUNTY JOINT BID PROGRAM



INVITATION TO BID **Liquid Asphalt**

NOTICE IS HEREBY GIVEN that the Association of County Commissions of Alabama, which administers the Alabama County Joint Bid Program on behalf of Alabama's county governing bodies, shall receive and open bids for the purchase of **Liquid Asphalt** at its office located at 2 North Jackson Street, Montgomery, Alabama, at **10:00a.m. on Friday, September 20, 2019**. Bid specifications are available at <http://www.alabamacounties.org/>.

Please Note that the bid prices for delivery will be awarded for each of the 67 Counties within Alabama.

Only bids received in the Association office by 10:00a.m. on Friday, September 20, 2019, will be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

THE INVITATION PACKAGE

The invitation package for **Liquid Asphalt** includes: this Invitation to Bid and Bid Submittal Form which includes Bid Specifications and the Bid Sheet to be used in the submittal of all bids. Bidders should verify that they have received all pages of the invitation package. If there are any omissions, the bidder should contact Chase Cobb in the Association office at (334) 263-7594 or jointbid@alabamacounties.org to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening.

Bidders should carefully read and comply with all parts of the invitation package, including all attachments and/or any addendum.

PREPARING AND SUBMITTING BIDS

All bids must be typed or hand written in ink on the attached Bid Submittal Forms. **The completed Bid Submittal Form shall be placed in front of and separated from all other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet.**

Bids submitted in pencil and bids not submitted on the Bid Submittal Form will **not** be considered. Only information contained on the Bid Submittal Form or herein requested or required will be considered in evaluating bids.

The Bid Submittal Form and all required documentation shall be forwarded to the Association's office in a sealed envelope with **Liquid Asphalt** clearly marked on the outside of the envelope. Envelopes containing a "no bid" shall also include the words "NO BID" on the outside of the envelope. Facsimiles and e-mails will not be accepted. Bids submitted by "Express/Overnight" services must be in a separate inner envelope or package sealed and identified as stated above. All bids must be received in the Association office prior to the bid opening. Bids received after the deadline will be returned unopened.

The County Joint Bid Program reserves the right to require a performance bond from successful bidders as permitted under Alabama law. However, **no bid bond is required for this bid offering.**

All bids should be mailed or hand-delivered to:

**Association of County Commissions of Alabama
Attention: Chase Cobb
2 North Jackson Street
Montgomery, Alabama 36104**



ALABAMA COUNTY JOINT BID PROGRAM



BID SPECIFICATIONS

The specifications for **Liquid Asphalt** are attached hereto and at <http://www.alabamacounties.org/>. Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer, but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the counties participating in the joint invitation to bid. Any reference to the Alabama Department of Transportation (ALDOT) Standard Specifications for Highway Construction shall mean the current non-metric edition.

BIDDER QUALIFICATIONS

All bidders and program participants must be in compliance with any applicable federal, state, county and municipal laws, regulations, resolutions and ordinances, including but not limited to, licensing, permitting, and taxation requirements. All bidders should be prepared to submit evidence or documentation as proof that they are properly licensed and permitted under any applicable laws upon request. Such evidence or documentation may be submitted with the bid.

All bidders shall provide proof that they are in compliance with the e-verify requirements of Alabama's Immigration Law (Ala. Code § 31-13-1 et seq., as amended by Act No. 2012-491).

All bidders must be on the ALDOT list of approved material suppliers.

BID AWARD

The Houston County Commission will serve as the awarding authority for all bids and will award all contracts at a regular meeting of the Houston County Commission. Any and all bids submitted in compliance with this invitation to bid shall be considered, and award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law. All bids will be reviewed and evaluated by a committee created for that purpose, which committee will make comments and recommendations to the awarding authority regarding the award. All factors contained in each invitation package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted. The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

The contract period will be 1 year with an option to renew each year for up to a 3-year duration under identical price, terms, and conditions upon the mutual consent of the vendor and the awarding authority. Any renewal contract shall be approved in writing by the vendor and the awarding authority no later than 90 days prior to the expiration of the existing contract.

CONTACT REGARDING BIDS AND INVITATION

Contact initiated by a potential bidder with any county official, county employee, or member of the Association staff shall only be as specifically set out in this invitation to bid. Any questions related to the bid or the County Joint Bid Program shall be directed to Association staff in writing under the procedures set out in this Invitation to Bid. Additionally, a bidder may contact the **Association in writing to request an appointment to review bid specifications following the bid opening. However, there shall be no communication with any county official or county employee regarding this bid between the date of this invitation and the date of bid award.** Any other contact with a county official or employee or with the Association initiated by a potential bidder regarding this bid between the date of this invitation and the date of bid award shall be deemed as an attempt to unduly influence the bid award and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

Any questions or problems related to downloading or obtaining copies of this Invitation to Bid or the specifications should be directed to Chase Cobb at ccobb@alabamacounties.org or 334-263-7594. Any other questions or requests for additional information regarding this invitation or the specifications shall be submitted **in writing** no later than five (5) days prior to bid opening to either:

Chase Cobb
Association of County Commissions of Alabama
2 North Jackson Street
Montgomery, Alabama 36104

E-mail: ccobb@alabamacounties.org



ALABAMA COUNTY JOINT BID PROGRAM



BID SUBMITTAL FORM

Alabama County Joint Bid Program

BID ITEM: LIQUID ASPHALT

Company Name: _____

Address: _____

Bid Submitted by: _____
(Name of company representative)

Title: _____ E-mail address: _____

Phone: _____ Fax: _____

By submitting this bid, we agree: _____ Initials

That the product bid meets the bid specifications for that bid item _____

That the bid price will be honored for all counties participating in the joint bid program for the period from Jan. 1, 2020 to Dec. 31, 2020. _____

That items will be delivered from awarded bidder as described in this bid at the bid price to all counties in each County participating in the joint bid program. _____

That the company representative listed above will be the source of contact for the county wishing to purchase this bid item under the joint bid program. _____

That each item will be separately awarded to the lowest responsible bidder meeting specifications as provided in the bid request. _____

That the bid includes the e-verify documentation required by Alabama law _____

That we will provide a performance bond upon request. _____

Signature of company representative submitting bid: _____

Title: _____



ALABAMA COUNTY JOINT BID PROGRAM



BID SPECIFICATIONS

Liquid Asphalt

All Liquid Asphalt shall meet or exceed specifications as outlined in the Invitation to Bid and as set out below, and shall comply with each of the following:

All materials shall meet the most recent applicable section of the Alabama Department of Transportation Specifications for Emulsified Asphalt and/or be approved by the purchasing County Engineer. The use of specific names or numbers in the specifications is not intended to restrict the bidder or any seller or supplier but is intended solely for the purpose of indicating the type and quality of material considered best adapted to the uses of Alabama Counties. Upon request, Test Reports shall be submitted on all materials before Payment will be made. Price(s) shall reflect the delivery and pick up of material(s) as detailed below:

- Each bidder shall provide, with each product bid, one (1) copy of the producers published specifications/technical data and any certifications required within these specifications.
- Representative must be available to assist counties in handling of complaints, if necessary.
- Bidders are not required to bid on all items.
- Each item will be awarded separately based on lowest responsible bid. The requested Liquid Asphalt shall be available within seven (7) Days of Purchase Order from the County Engineer, unless a time extension is given by the County Engineer. Supplier shall give the County Engineer a minimum 48-hour notice of delivery.
- For Bid Items 1 and 2, the bid price shall be for the per gallon picked up price at the manufacturer's (bidder's) plant. The bidder shall identify the location of the Asphalt Plant for all pick up prices.
- For Bid Items 3 and 4, the bid price shall be for the per gallon delivery of Liquid Asphalt (0 to 12-hour time period); a Demurrage Fee, a Delivery Fee, and Pumping Fee will be included with the Liquid Asphalt price per bid item. For the purpose of this bid item a demurrage fee is that fee associated with a tractor/tanker combination being held up by the County for a 2 to 12-hour period of time after the delivery time requested by the County. The first 2 hours that the tractor/tanker is on the job shall not be subject to the demurrage fee noted above. The delivery fee shall be the cost per gallon to deliver the liquid asphalt to any location within the purchasing County. The purchasing County shall identify the requested delivery details with the Purchase Order. The delivery fee shall be set for a minimum of 5600 gallons on all orders. Counties requiring the Liquid Asphalt to be pumped from the tanker, by the vendor, shall be subject to a per gallon Pumping Fee.
- For Bid Items 5 and 6, the bid price shall be for the per gallon delivery of Liquid Asphalt (Drop Tanker); a Drop Tanker Fee, Delivery Fee, and Disposal Fee will be included with the Liquid Asphalt price per bid item. For the purpose of this bid: a drop tanker fee is that fee associated with dropping a tanker and leaving it at a location designated by the purchasing County, for up to 30 calendar days; the delivery fee shall be the cost per gallon to deliver the liquid asphalt to any location within the purchasing County. The purchasing County shall identify the requested delivery details with the Purchase Order. The delivery fee shall be set for a minimum of 5600 gallons



ALABAMA COUNTY JOINT BID PROGRAM



on all orders. Counties utilizing drop tankers will be subject to a disposal fee if the total volume of Liquid Asphalt is not removed from the tanker. This fee shall also be identified by the bidder as a per gallon fee.

- **The bidder shall submit a Bid Submittal Cover Sheet to indicate the applicable counties for which bids shall be submitted.**
- **The bidder shall submit a Bid Item Sheet for each county indicating the applicable bid item prices. The bidder shall indicate the total sum, of all per gallon prices and fees. Bidder shall submit one sheet per county and indicate the applicable county on the designated form.**
- Bid Items will be awarded based on the total sum of all per gallon prices and fees per 5600 gallons. Once the bids have been awarded, any county participant purchasing under this program shall apply the PRICE ADJUSTMENT per month as detailed below:
- PRICE ADJUSTMENTS will be made in accordance with the following: It is understood and agreed that the Liquid Asphalt Price, per gallon, is based on prices at the time of Bid Opening. Prices developed from this bid will be adjusted based on the PRICE INDEX per gallon of asphalt as determined by the Alabama Department of Transportation's (ALDOT) Asphalt Index for the month of September 2019. Any increase or decrease in asphalt shall be applied to the Liquid Asphalt Price, per gallon, based on the month delivered to the purchasing County.



BID SUBMITTAL COVERSHEET LIQUID ASPHALT



- | | | |
|------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> AUTAUGA | <input type="checkbox"/> DALLAS | <input type="checkbox"/> MARENGO |
| <input type="checkbox"/> BALDWIN | <input type="checkbox"/> DEKALB | <input type="checkbox"/> MARION |
| <input type="checkbox"/> BARBOUR | <input type="checkbox"/> ELMORE | <input type="checkbox"/> MARSHALL |
| <input type="checkbox"/> BIBB | <input type="checkbox"/> ESCAMBIA | <input type="checkbox"/> MOBILE |
| <input type="checkbox"/> BLOUNT | <input type="checkbox"/> ETOWAH | <input type="checkbox"/> MONROE |
| <input type="checkbox"/> BULLOCK | <input type="checkbox"/> FAYETTE | <input type="checkbox"/> MONTGOMERY |
| <input type="checkbox"/> BUTLER | <input type="checkbox"/> FRANKLIN | <input type="checkbox"/> MORGAN |
| <input type="checkbox"/> CALHOUN | <input type="checkbox"/> GENEVA | <input type="checkbox"/> PERRY |
| <input type="checkbox"/> CHAMBERS | <input type="checkbox"/> GREENE | <input type="checkbox"/> PICKENS |
| <input type="checkbox"/> CHEROKEE | <input type="checkbox"/> HALE | <input type="checkbox"/> PIKE |
| <input type="checkbox"/> CHILTON | <input type="checkbox"/> HENRY | <input type="checkbox"/> RANDOLPH |
| <input type="checkbox"/> CHOCTAW | <input type="checkbox"/> HOUSTON | <input type="checkbox"/> RUSSELL |
| <input type="checkbox"/> CLARKE | <input type="checkbox"/> JACKSON | <input type="checkbox"/> ST. CLAIR |
| <input type="checkbox"/> CLAY | <input type="checkbox"/> JEFFERSON | <input type="checkbox"/> SHELBY |
| <input type="checkbox"/> CLEBURNE | <input type="checkbox"/> LAMAR | <input type="checkbox"/> SUMTER |
| <input type="checkbox"/> COFFEE | <input type="checkbox"/> LAUDERDALE | <input type="checkbox"/> TALLADEGA |
| <input type="checkbox"/> COLBERT | <input type="checkbox"/> LAWRENCE | <input type="checkbox"/> TALLAPOOSA |
| <input type="checkbox"/> CONECUH | <input type="checkbox"/> LEE | <input type="checkbox"/> TUSCALOOSA |
| <input type="checkbox"/> COOSA | <input type="checkbox"/> LIMESTONE | <input type="checkbox"/> WALKER |
| <input type="checkbox"/> COVINGTON | <input type="checkbox"/> LOWNDES | <input type="checkbox"/> WASHINGTON |
| <input type="checkbox"/> CRENSHAW | <input type="checkbox"/> MACON | <input type="checkbox"/> WILCOX |
| <input type="checkbox"/> CULLMAN | <input type="checkbox"/> MADISON | <input type="checkbox"/> WINSTON |
| <input type="checkbox"/> DALE | | |

*Check the applicable county box to indicate bid submittals for each county.



ALABAMA COUNTY JOINT BID PROGRAM



COUNTY

(Insert Applicable County)

BID ITEMS SHEET

ITEM 1 Liquid Seal for Surface Treatment, CRS 2 Emulsified Asphalt

Liquid Asphalt Price, per gallon.....BID PRICE: \$ _____/price per gallon

ITEM 2 Liquid Seal for Surface Treatment, CRS 2P Emulsified Asphalt

Liquid Asphalt Price, per gallon.....BID PRICE: \$ _____/price per gallon

ITEM 3 Liquid Seal for Surface Treatment, CRS 2 Emulsified Asphalt

Liquid Asphalt Price, per gallon.....BID PRICE: \$ _____/price per gallon

Demurrage FeeFEE: \$ _____/per gallon

Delivery FeeFEE: \$ _____/per gallon

Pumping FeeFEE: \$ _____/per gallon

Total Sum of Price and Fees Per Gallon..... \$ _____/per gallon

ITEM 4 Liquid Seal for Surface Treatment, CRS 2P Emulsified Asphalt

Liquid Asphalt Price, per gallon.....BID PRICE: \$ _____/price per gallon

Demurrage FeeFEE: \$ _____/per gallon

Delivery FeeFEE: \$ _____/per gallon

Pumping FeeFEE: \$ _____/per gallon

Total Sum of Price and Fees Per Gallon..... \$ _____/per gallon

ITEM 5 Liquid Seal for Surface Treatment, CRS 2 Emulsified Asphalt

Liquid Asphalt Price, per gallon.....BID PRICE: \$ _____/price per gallon

Drop Tanker FeeFEE: \$ _____/per gallon

Delivery FeeFEE: \$ _____/per gallon

Disposal FeeFEE: \$ _____/per gallon

Total Sum of Price and Fees Per Gallon..... \$ _____/per gallon

ITEM 6 Liquid Seal for Surface Treatment, CRS 2P Emulsified Asphalt

Liquid Asphalt Price, per gallon.....BID PRICE: \$ _____/price per gallon

Drop Tanker FeeFEE: \$ _____/per gallon

Delivery FeeFEE: \$ _____/per gallon

Disposal FeeFEE: \$ _____/per gallon

Total Sum of Price and Fees Per Gallon..... \$ _____/per gallon
