



ACCA WORKERS' COMPENSATION SELF-INSURERS' FUND

2015-2016 INFORMATION SHEET

Workers' Compensation Contact Person

Item 16 of the Workers' Compensation Self-Insurers' Fund Participation Agreement states that you agree to appoint a Workers' Compensation Contact Person. This person will receive invoices, renewals, and all Fund-related information. Please provide below the name, title, email and mailing addresses of the person in your office who has been appointed to serve as your Workers' Compensation Contact Person:

Name: _____ Title: _____ Email: _____
Mailing Address: _____ Phone #: _____

Annual Audit Contact Person

The annual audit packets will be mailed in September and will be due back by November 30th. Please provide below the name, title, email and mailing addresses of the person in your office who should receive the audit packet: Name: _____ Title: _____ Email: _____

Mailing Address: _____ Phone #: _____

(Note: This person does not have to be the same person who was appointed as your Workers' Compensation Contact Person.)

Safety Coordinator (For County Fund Members Only)

Item 17 of the Workers' Compensation Self-Insurers' Fund Participation Agreement states that you agree to appoint a County Safety Coordinator. This person coordinates safety meetings, responses to unsafe or hazardous conditions, and responses to safety and/or loss control recommendations of the Fund or its Service Organization (Meadowbrook). Please provide below the name, title, email and mailing addresses of the person in your office who has been appointed to serve as your County Safety Coordinator:

Name: _____ Title: _____ Email: _____
Mailing Address: _____ Phone #: _____

Also, the Safety Coordinator should maintain a current list of your County Safety Committee, which should include someone from each of your safety-sensitive departments, i.e., Road & Bridge Department, Sheriff's Office and the Commission. Please provide the names, titles, emails and mailing addresses of your current County Safety Committee by email to mcollier@alabamacounties.org by October 31, 2015.

Safety Incentive Discount Program (For County Fund Members Only)

The Safety Incentive Discount Program (SIDP) for 2015-2016 will have requirement changes and will be available online after the Fund's Board of Trustees meeting in November.

The Safety Coordinator for each County Fund Member is responsible for seeing that **all** SIDP-required training has been met. This includes training for Road & Bridge Departments, Sheriff's Offices (Deputies and Jailers), and Commissions (Safety Coordinator, Public Officials and Administrative Staff).

Person Completing Form: _____ Date: _____

RETURN THIS COMPLETED FORM TO THE ACCA OFFICE BY OCT 31, 2015 --
Attn: Marcia Collier @ mcollier@alabamacounties.org or fax 334-263-7678