

## SECTION I: – ACCESSING AND UNDERSTANDING THE ASSOCIATION’S TRACKING CHARTS

1. Go to [www.alabamacounties.org](http://www.alabamacounties.org). You should see the “Get The Latest Tracking Here” button at the top of the left panel on the homepage. Click it:

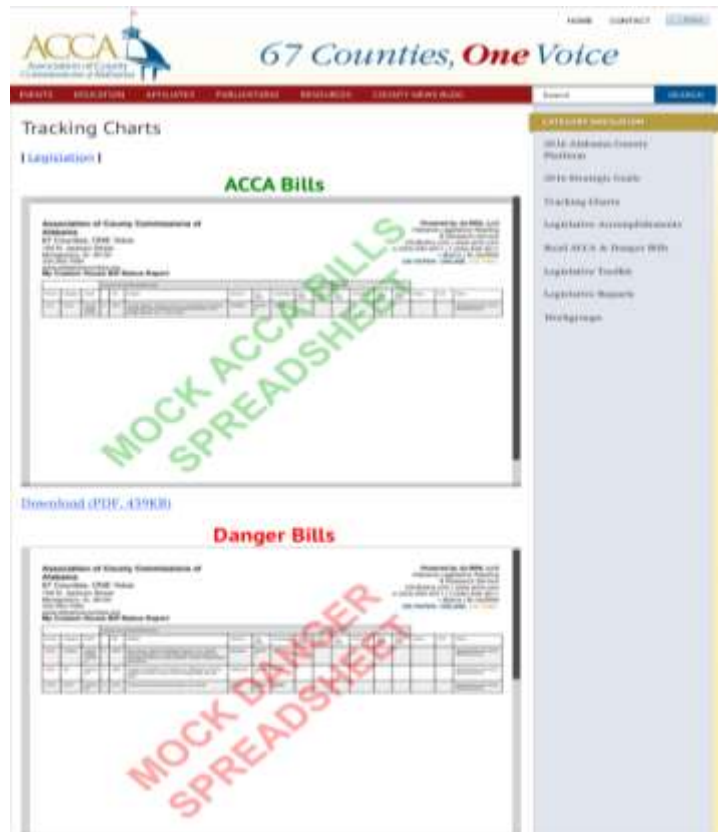
This button is the portal into the Association’s new **Legislative Tracking System**.



2. You will arrive at the **Tracking Charts** page that looks like the image below. Here you will find **ACCA** and **Danger** bill spreadsheets -- which are critical components of the Association’s tracking system.

**ACCA** bills are the bills that could offer the most benefit to county governments; while the **Danger** bills are potentially the most harmful.

The charts will track all **ACCA** and **Danger** bills through the **entire legislative process**.



**Association of County Commissions of Alabama**

67 Counties, ONE Voice

100 N. Jackson Street

Montgomery, AL 36104

334-263-7594

www.albamacounties.org

**My Custom House Bill Status Report**

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			HOUSE OF REPRESENTATIVES									SENATE						
Priority	Category	Client		Bill	Subject	Sponsor	1st RDG	Committee	2nd RDG	Final RDG	1st RDG	Committee	2nd RDG	Final RDG	Status	Act#	Notes	
Danger	Probate	Administrative Functions	H	0003	Monuments, Alabama Heritage Protection Act, prohibit removal, alteration, or other disturbance of any statue or monument located on public property, exempt Transportation Department	Beckman	02/02/16	SG										Special Notes from ACCA Staff will go here.
Danger	Tax	Exemption	H	0006	Taxation, Association of Christians of Tallassee for Service, exempt from state, county, and municipal sales and use taxes	Holmes M	02/02/16	W&ME										Special Notes from ACCA Staff will go here.
Danger	ACAA	Exemption	H	0015	LifeSouth Community Blood Centers, tax exempt	Polizos	02/02/16	W&ME										Special Notes from ACCA Staff will go here.

MOCK DANGER SPREADSHEET

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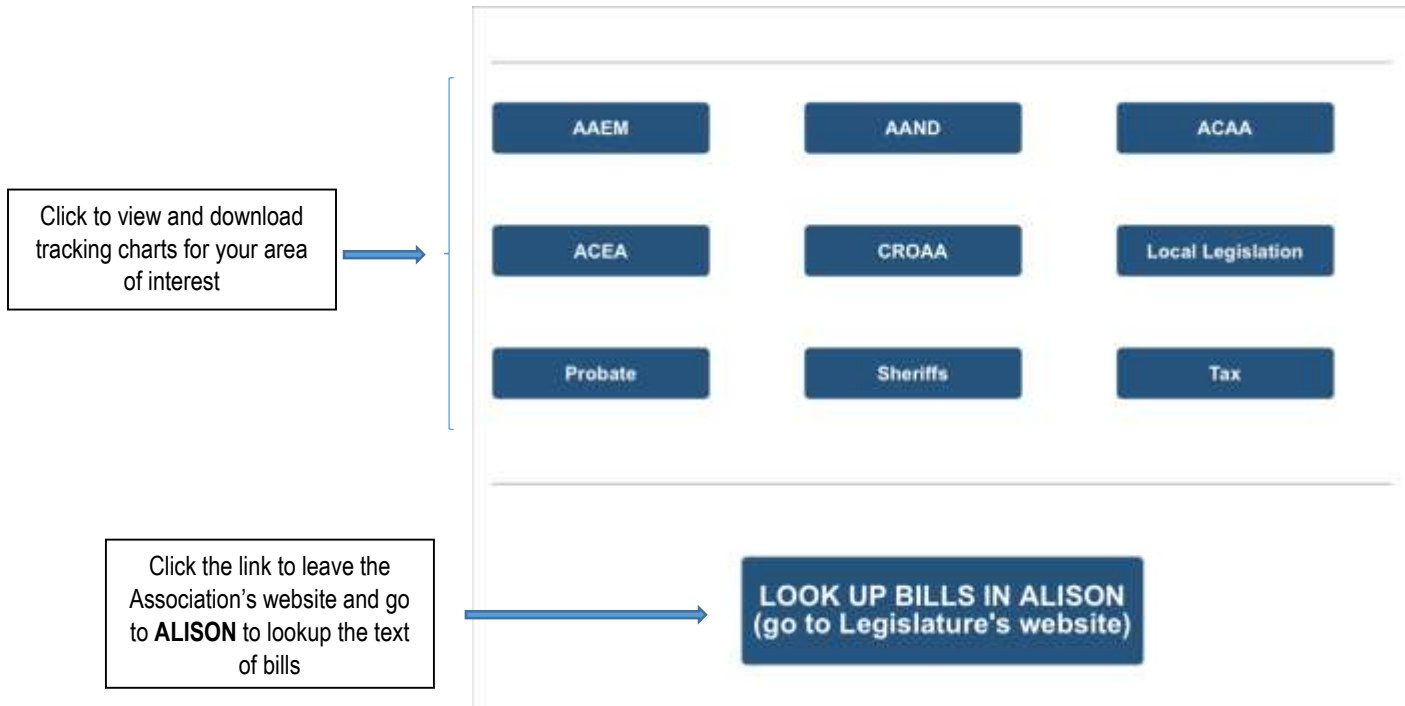
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Priority	Category	Client		Bill	Subject	Sponsor	1st RDG	Committee	2nd RDG	Final RDG	1st RDG	Committee	2nd RDG	Final RDG	Status	Act#	Notes	
Danger	Probate	Administrative Functions	S	0006	Monuments, Alabama Heritage Protection Act, prohibit removal, alteration, or other disturbance of any statue or monument located on public property, exempt Transportation Department	Allen	02/02	GA									Special Notes from ACCA Staff will go here.	
Danger	Probate	Administrative Functions	S	0013	Monuments, Alabama Heritage Protection Act, prohibit removal, alteration, or other disturbance of any statue or monument located on public property, exempt Transportation Department	Allen	02/02	GA									Special Notes from ACCA Staff will go here.	
Danger	Sheriffs	Justice/Public Safety	S	0014	Firearms, possession of does not constitute disorderly conduct, possession of in a vehicle or on certain property authorized under certain conditions, exception, Secs. 13A-11-7, 13A-11-73, 13A-11-74, 13A-11-75 am'd.	Allen	02/02	JUDY									Special Notes from ACCA Staff will go here.	
Danger	Tax	Exemption	S	0020	Mitchell's Place, Inc., exempt from sales and use taxes	Ward	02/02	F&TE									Special Notes from ACCA Staff will go here.	
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MOCK DANGER SPREADSHEET

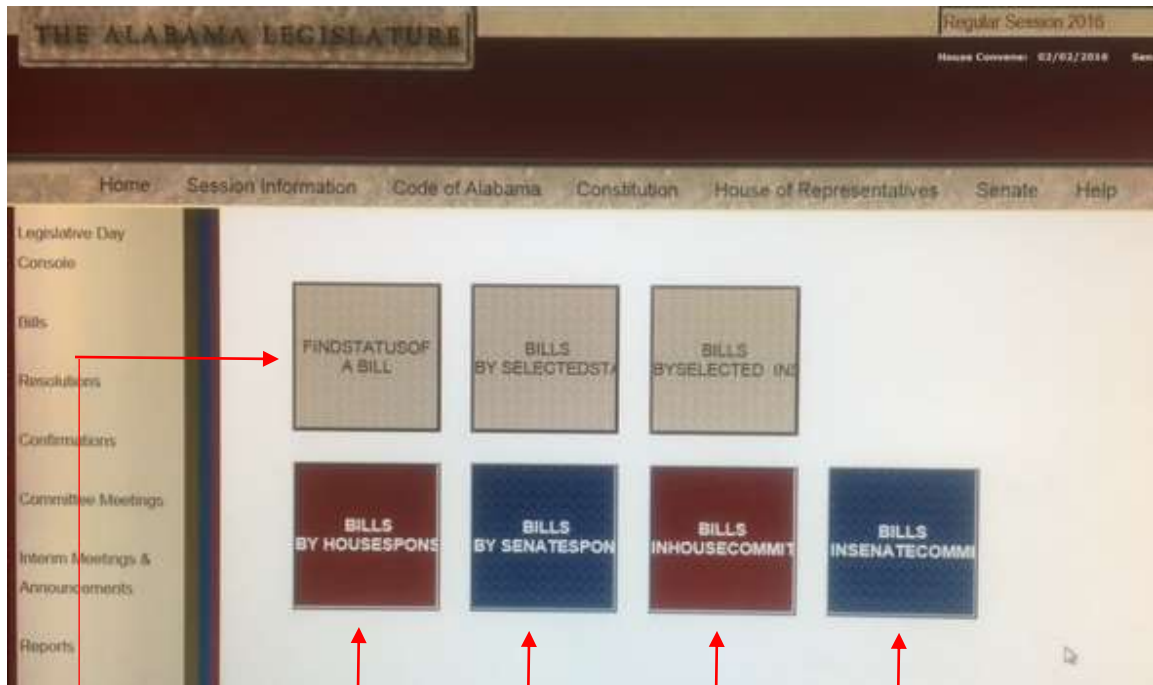
3. Keep scrolling to the bottom of the **Tracking Charts** page, and you will find links to spreadsheets for 1) each affiliate group, 2) all local bills, and 3) any bills pertaining to Sheriffs, Probate offices, and tax officials.

You will be able to download the text of all ACCA bills and all Danger bills **directly from the Association's website** (discussed in more detail in Section III of the packet). You also have the option to look up the text and status of these bills from the Alabama Legislature's website, known as ALISON.



## SECTION II: – HOW TO UTILIZE ALISON WHEN TRACKING LEGISLATION

1. When you click the **Look Up Bills in ALISON** button on the Association website, it will take you to a page that looks like the image below. You can use this page to look up a bill in *ONE of FIVE different ways*:



This button will allow you to look up a bill by its **BILL NUMBER** (i.e. HB 219 or SB 111)

This button will allow you to look up a bill by its **HOUSE BILL SPONSOR** (i.e. Rep. Mac McCutcheon)

This button will allow you to look up a bill by its **SENATE BILL SPONSOR** (i.e. Sen. Arthur Orr)

This button will allow you to look up a bill by **HOUSE COMMITTEE** (i.e. County & Municipal Govt.)

This button will allow you to look up a bill by **SENATE COMMITTEE** (i.e. Transportation & Energy)

2. Once you search for your bill, you will be directly to a page that looks like the image below:

Not Official Information from the Legislative Offices.

Law enforcement officers, authorized to issue traffic citations at the scene of the crash for traffic offenses, under certain conditions, additional fines, Sec. 32-5-171 am'd.

The short title of the bill

Sponsor

Current Status: Pending Committee Action in House of Origin  
IN: House

Current Status: The most recent action on the bill

Click this ICON to view and download the text of the bill

Bill Sponsor

Bill's Chronological History

Calendar Date	Body	Amend/Sub	Matter	Committee	Nay	Yea	Abstain	Vote
02/03/2016	H		Read for the first time and referred to the House of Representatives committee on Public Safety and Homeland Security	PS&HS				

**NOTE:** All of the data you find on this page should correspond to the information contained in the Tracking Charts.

The primary purpose of this page is to download the text of bills that **ARE NOT** considered **ACCA bills** or **Danger bills**. *Section III* of this packet discusses how to access copies of ACCA bills and Danger bills directly from the Association's website.

## SECTION III: -- OTHER FEATURES ON THE ASSOCIATION WEBSITE

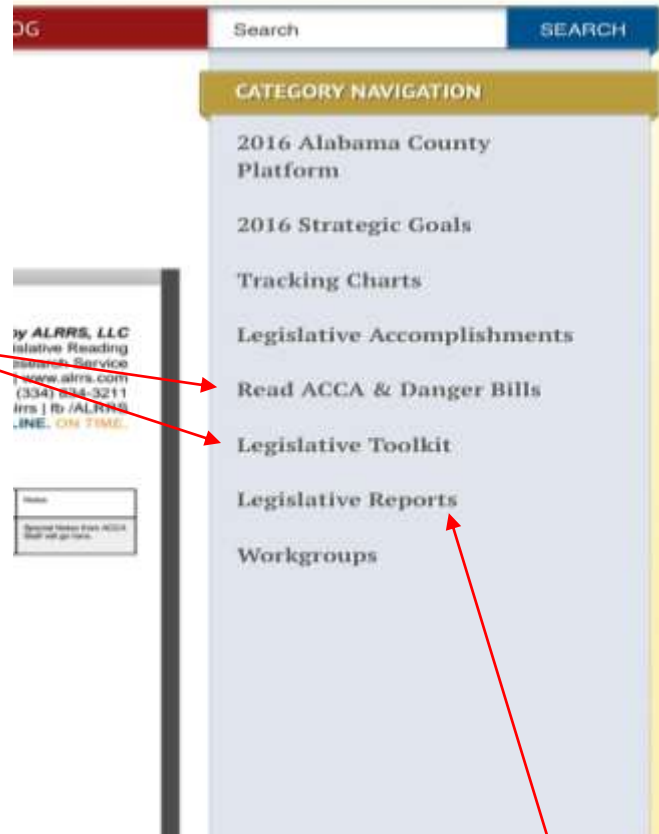
1. There are several other features on the Association's website that can assist with legislative tracking. Look at the **Category Navigation** on the right side of the screen:

In addition to the Tracking Charts, there are two **NEW** features that will make it easier for county officials to track legislation during the 2016 session:

### **Read ACCA & Danger Bills and the Legislative Toolkit**

With the **Read ACCA & Danger Bills** feature, you will be able to download the text for all ACCA bills and Danger bills directly from the Association's website. You will also be able to download the popular 'blue sheet' summaries of Association supported legislation.

The **Legislative Toolkit** includes information to assist county officials in their advocacy efforts, including contact information for legislators, tips for getting involved in the legislative session, and an overview of the Association's communication schedule.



County officials will also be able to access **Legislative Reports** along with the 2016 County Platform and Strategic Goals from the Association website.

## SECTION IV: -- LEGISLATIVE COMMUNICATIONS

A bill's status can change in an instant during the legislative session, and the opinions of county leaders can carry significant influence with legislators. Therefore, it is critical for ACCA and affiliate members to be aware of what is happening with both **ACCA bills** and **Danger bills**, and always be prepared to take action.

For the 2016 session, county leaders will continue to receive regular Legislative Reports from the ACCA staff. These emails are the best way to stay informed about the daily happenings at the Alabama State House.

**In situations that require urgent action on the part of counties, ACCA and affiliate members will receive an email from Sonny Brasfield or a member of the ACCA staff calling for immediate contact with legislators.**

The general ACCA weekly email schedule for the Legislative Reports is outlined below. Expect to receive the following emails **after** the Legislature has adjourned for the day (which is often late in the evening):

### **MONDAY** – *Legislature DOES NOT MEET*

- The ACCA staff will send an email outlining the expected legislative activities for the week—including a status report on any ACCA or Danger bills that could receive legislative action during the upcoming week.

### **TUESDAY** – *Legislature goes into session (either in the AM or early PM)*

- The ACCA staff will send an email summarizing the activities of the day, and outlining what is expected for the next day.

### **WEDNESDAY** – *Legislature holds a full day of various committee meetings*

- The ACCA staff will send an email summarizing the activities of the day, and outlining what is expected for the next day.

### **THURSDAY** – *Legislature goes into session (either in the AM or early PM)*

- No email from the ACCA staff

### **FRIDAY** – *Legislature DOES NOT MEET*

- The ACCA staff will send an email summarizing the activities of the week, and providing a preview of any ACCA or Danger bills that could receive legislative action in the upcoming week.

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The ACCA staff often needs county leaders to contact legislators to advocate for or against a bill that is scheduled to be considered in committee or on the House/Senate floor. Those items will be designated in the Legislative Reports with this picture →



County leaders and employees are urged to make contact with their local legislators anytime they see a bill designated with this picture in the report.