

LEE COUNTY COMMISSION

Chairman  
Bill English, *Probate Judge*  
Mailing Address:  
P. O. Box 666  
Opelika, AL 36803-0666  
(334) 737-3660 phone  
1-855-212-8024  
www.leeco.us



Members  
Doug Cannon, District 1  
Ross Morris, District 2  
Gary D. Long, District 3  
Tony Langley, District 4  
John Andrew Harris, District 5

**JOB ANNOUNCEMENT**

<b>Job Title:</b> Engineering Technician	<b>Hours of Availability:</b> Monday-Thursday; 6am-4:30pm
<b>Closing Date:</b> Until Filled	<b>Position Announcement:</b> ENG14-2022-12
<b>Work Location:</b> Lee County, AL	
<b>Division/Department:</b> Engineering	
<b>Reports to:</b> Assistant County Engineer II	
<input checked="" type="checkbox"/> <b>Full-time</b> <input type="checkbox"/> <b>Part-time</b>	<b>Pay Range:</b> \$47,332.84 - \$54,432.77

**JOB SUMMARY:** This position performs technical duties in support of the department’s engineering activities.

- ESSENTIAL JOB FUNCTIONS:**
- Oversees local, state, and federally funded construction projects within the county; ensures contractors and sub-contractors comply with specifications.
  - Performs onsite construction inspections and project management.
  - Enforces erosion control standards.
  - Completes daily reports.
  - Calculates material volumes and quantities.
  - Performs field surveys.
  - Collects and processes concrete samples; completes density tests.
  - Oversees drill shaft and piling operations.
  - Attends meetings, conferences, workshops, and training sessions.
  - Prepares reports.
  - Prepares ALDOT project closeout paperwork.
  - Draws and updates maps.
  - Calculates paving costs.
  - Programs, places, retrieves, and downloads traffic count devices.
  - Assists with bridge and road inspections.
  - Responds to citizens' questions and comments in a courteous and timely manner.
  - Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems.
  - Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities.
  - Performs other related duties as assigned.

- QUALIFICATIONS:**
- High School diploma/GED and one (1) year of related experience, or equivalent.
  - Possession of a valid State issued driver’s license.

- KNOWLEDGE, SKILLS, AND ABILITIES:**
- Knowledge of county and department regulations, policies and procedures.
  - Knowledge of the geography of the county, including road and street names and locations.
  - Knowledge of safety policies and procedures.
  - Knowledge of surveying principles.
  - Knowledge of erosion control standards.
  - Knowledge of construction materials and specifications.
  - Knowledge of construction principles and practices.

- Knowledge of job related software programs.
- Knowledge of traffic hazards, safety principles, rules, regulations and speed limits.
- Skill in operating such office equipment as a computer, calculator, copier, and facsimile machine.
- Skill in the use of field surveying equipment.
- Skill in interpersonal relations.
- Skill in oral and written communication.

Applicants should apply at the Alabama State Employment Office or the Lee County Commission Office (215 South 9<sup>th</sup> Street, Opelika, Alabama) Monday through Friday, between the hours of 8:30 AM and 4:30 PM. An employee in this position is subject to random drug/alcohol testing. Interested applicants may also fax a completed application to (334) 737-3609 or emailed to [humanresources@leeco.us](mailto:humanresources@leeco.us) by the closing date.

Previous applicants should reapply. For more information visit: [www.leeco.us](http://www.leeco.us).

*Lee County is an Equal Opportunity Employer, we will recruit, hire, train, promote, discipline, and discharge in all eligible job groups without unlawful discrimination based on **race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, marital status, political affiliation or genetic information** or any other characteristics protected by law. *To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described in accordance to Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131).**