

Director Emergency Management

Summary:

The purpose of this classification is to manage, organize and coordinate preparation for and response to natural and man-made emergencies. To coordinate planning and preparation to prevent and minimize such emergencies and to facilitate recovery in the aftermath.

Essential Functions: Advises and assists local government officials in planning, establishing, and maintaining emergency operation capabilities; coordinates programs/activities associated with preparation for, response to, and recovery from natural and man-made disasters and emergencies affecting the life and property of citizens.

Responds to emergency and disaster situations. Serves as a point of contact for local government.

Prepares and disseminates annual work plan, specifically: Goals and progress measures; briefs elected officials and volunteer service organizations on emergency management activities and role in disaster preparedness.

Prepares and submits Federal, State, and local government reporting as required.

Performs assessments to determine or recommend protective actions required to safeguard the community and its citizens.

Plans and conducts multi-agency exercises to evaluate planning and preparedness.

Establishes, maintains, and activates emergency communications and warning systems and devices to alert the public to emergency situations; establishes and maintains an emergency shelter system.

Monitors weather and interprets weather related information received via radar, NAWAS, telephone, and broadcast weather bulletins.

Alerts key public officials, government departments, weather services, private agencies, schools, and volunteers of impending emergencies/disasters.

Activates and coordinates damage assessment teams to accumulate estimates and data: reports finding to appropriate local, state, and/or federal agency/officials.

Minimum Qualifications:

Five years experience in public safety emphasizing hazardous materials safety and disaster preparedness, emergency management, or a related field preferably in local government. Must complete all state mandated professional training in emergency management to include training as a certified Local Emergency Manager within 1 year of employment. Grant writing and IT skills are recommended. Must possess a valid state of Alabama drivers license.

Fayette County, Alabama is an Equal Opportunity Employer and does not discriminate on the basis of race, sex, age, natural origin, religion, sexual orientation, or physical/mental disability. In compliance

with the Americans with Disabilities Act, Fayette County, Alabama may provide reasonable accommodations to qualified individuals with disabilities. Applicants deemed most appropriate for the position will be contacted.

Please submit an application to the Fayette County Commission Office at 103 1st Ave NW, Fayette, AL 35555. Applications will be accepted until the position is filled. For more information contact Brooke at 205-932-4510.