Job Title: Solid Waste Supervisor  
Closing Date: July 5, 2023  
Work Location: Lee County, AL  
Reports to: Environmental Services Superintendent  

Pay Range: $54,793.68 - $63,012.74

Job Summary: This position supervises and participates in the day-to-day operations of site maintenance, vehicle/equipment maintenance, refuse transfer and litter control.

Essential Job Functions:
- Assists in planning and scheduling projects.
- Trains, assigns, directs, supervises, evaluates, and disciplines personnel.
- Estimates material and equipment needs.
- Assists employees with work-related issues.
- Participates in repair, maintenance, and other activities associated with site maintenance and refuse transfer.
- Ensures that equipment is operated according to guidelines and safety standards.
- Performs regular site visits to Lee County Transfer Station/Landfill and County Shop.
- Assists with the operations of Solid Waste daily functions and/or equipment such as; operating roll offs, boom trucks, compactors, routes or litter pick up.
- Monitors the amount of road debris throughout the county and schedules clean up.
- Assists in the performance of minor equipment maintenance.
- Completes work logs and other required reports.
- Maintains employee schedules and assigns routes.
- Performs pre-start-up inspections; maintains an awareness of all activity around assigned equipment and practices defensive driving when in pedestrian and vehicle traffic.
- Responds to citizens' questions and comments in a courteous and timely manner.
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems.
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- Works closely with Recycle Facility Manager and assist with Recycling Operations when needed
- Performs other related duties as assigned.

Knowledge, Skills, and Abilities:
- Knowledge of techniques, equipment and supplies used in refuse transfer, maintenance, compaction and/or removal/proper disposal.
- Knowledge of safety practices for equipment, hand and power tools.
- Knowledge of county and department regulations, policies and procedures.
- Knowledge of the operation and preventive maintenance of a variety of equipment related to solid waste operations.
- Knowledge of the county road system.
- Skill in the operation of commercial vehicles and equipment (such as backhoes, trucks, compactors, balers, forklifts, and related).
- Skill in supervising, training, disciplining, evaluating, and coordinating the work of others.
- Skill in public and interpersonal relations.
• Skill in oral and written communication.
• Ability to comprehend and follow safety rules and regulations.

QUALIFICATIONS:
• High School diploma/GED and three (3) years’ of related experience, or equivalent.
• Possession of a valid Commercial, Class A or B, state issued driver’s license that allows for operation of a commercial vehicle with a manual transmission.

Applicants should apply at the Alabama State Employment Office or the Lee County Commission Office (215 South 9th Street, Opelika, Alabama) Monday through Friday, between the hours of 8:30 AM and 4:30 PM. An employee in this position is subject to random drug/alcohol testing. Interested applicants may also fax a completed application to (334) 737-3609 or emailed to humanresources@leeco.us by the closing date. Previous applicants should reapply. For more information visit: www.leeco.us.

Lee County is an Equal Opportunity Employer, we will recruit, hire, train, promote, discipline, and discharge in all eligible job groups without unlawful discrimination based on race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, marital status, political affiliation or genetic information or any other characteristics protected by law. To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described in accordance to Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131).