

Bibb County Commission - County Engineer

All applicants are requested to submit a resume, cover letter, and salary requirements upon applying for this position.

Bibb County, Alabama is currently accepting applications for a County Engineer position.

The County Engineer serves the Bibb County Commission as an appointed contract employee and is responsible for carrying out directions and objectives of the Bibb County Commission. The successful candidate must have a high level of integrity, professionalism, and strong leadership. This position performs highly responsible and diversified professional engineering work in directing a major department of County government and is responsible for technical engineering aspects of the County public road activities and planning and directing the activities of bridge construction and maintenance. The County Engineer determines and recommends major departmental policies, plans long-term programs, and makes administrative decisions relative to construction, maintenance, and engineering activities. Our estimated county population is approximately 23,000.

Essential Job Functions

1. Hears grievances and serious public complaints not resolved at lower levels.
2. Advises County Commission from an engineering viewpoint.
3. Serves as County representative regarding future construction to other governmental agencies.
4. Acts as liaison with local, state, and federal officials throughout development and construction of projects.
5. Prepares contract bid documents and cost estimates for bidding to contractors.
6. Administers contracts with construction firms and ensures satisfactory completion of work and approves final quantities and costs.
7. Renders independent professional engineering advice/assistance to professional and supervisory staff in implementation/execution of highway improvement projects and activities.
8. Directs professional, sub-professional and other employees engaged in design, construction and maintenance of county maintained public roads, highways, bridges and related drainage structures and other governmental activities.
9. Establishes project design/construction standards necessary to conform to good engineering practice as related to local, state, and federal specifications and requirements.
10. Prepares budget and project review documents.
11. Coordinates procurement of equipment for County.

12. Coordinates payment to contractors for work completed and approved for payment.
13. Represents the County Commission at local and state meetings and conferences.
14. Coordinates with the EMA Director in responding to damage/debris because of inclement weather as well as weather-related FEMA projects.
15. Provides long-range plans related to the areas of responsibility of the overall Road Department.
16. Provides supervision, prepares performance plans and evaluates the performance of Road Department employees. Reviews goals, responsibilities, and staffing level of the department and makes recommendations to the Bibb County Commission.

Knowledge, Skills, and Abilities

1. Registration of professional engineer by the state board of examiners.
2. Minimum of a B.S. in Civil Engineering.
3. Minimum of three (3) years' experience in highway design and construction.
4. Willing to travel to attend state, regional and national meetings, conferences, and seminars as required.
5. Willing to work non-standard hours, or weekends, to clear and repair damage to facilities in inclement weather or complete other complex work in a timely manner.
6. Valid driver's license and be insurable by the County's insurance standards.

Please submit your resume, cover letter, and salary requirements to Bibb County Commission, 157 SW Davidson Drive, Centreville, AL 35042. You may also submit via email to lvining@bibbal.com or bdavis@bibbal.com or via facsimile at (205) 926-3119. If there are questions, please call (205) 926-3114. Bibb County Commission is an equal opportunity employer.