

# INVITATION TO BID BULK CEMENT

## NOTICE OF BID OPENING

NOTICE IS HEREBY GIVEN that the Association of County Commissions of Alabama, which administers the Alabama County Joint Bid Program on behalf of Alabama's county governing bodies, shall receive and open bids for the purchase of **Bulk Cement** at its office located at 2 North Jackson Street, Montgomery, Alabama, at 10:00 a.m. on Friday, August 11, 2023. Bid specifications are available at <http://www.alabamacounties.org/joint-bid-program/>.

Please note that the bid prices for pickup at the plant will be awarded for each of the 67 Counties within Alabama. The Vendor may bid individual prices for delivery to any or all of the 67 Counties within Alabama.

Only bids received in the Association office by 10:00 a.m. on Friday, August 11, 2023 will be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

## NOTICE OF BID OPENING PROCEDURES

All bids for **Bulk Cement** will be opened and the name(s) of the bidders read aloud on the morning of the bid opening on Friday, August 11, 2023 at 10:00 a.m. at 2 North Jackson Street, Montgomery, AL. The specifics of each bid submitted will be compiled by the Association staff thereafter and will be available, upon written or emailed request, one week after the bid opening. Requests should be emailed to [jointbid@alabamacounties.org](mailto:jointbid@alabamacounties.org).

## THE INVITATION PACKAGE

The invitation package for **Bulk Cement** includes: this Invitation to Bid and Bid Submittal Form which includes Bid Specifications and the Bid Sheet to be used in the submittal of all bids. Bidders should verify that they have received all pages of the invitation package. If there are any omissions, the bidder should contact Patrick McDougald at (334) 360-2846 or [pattymackdaddy@gmail.com](mailto:pattymackdaddy@gmail.com) to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening.

Bidders should carefully read and comply with all parts of the invitation package, including all attachments and/or any addendum.

## PREPARING AND SUBMITTING BIDS

All bids must be typed or hand written in ink on the attached Bid Submittal Forms. The completed Bid Submittal Form shall be placed in front of and separated from all other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet.

Bids submitted in pencil and bids not submitted on the Bid Submittal Form will not be considered. Only information contained on the Bid Submittal Form or herein requested or required will be considered in evaluating bids.

The Bid Submittal Form and all required documentation shall be forwarded to the Association's office in a sealed envelope with **Bulk Cement** clearly marked on the outside of the envelope. Envelopes containing a "no bid" shall also include the words "NO BID" on the outside of the envelope. Facsimiles and e-mails will not be accepted. Bids

submitted by "Express/Overnight" services must be in a separate inner envelope or package sealed and identified as stated above. All bids must be received in the Association office prior to the bid opening. Bids received after the deadline will be returned unopened.

The County Joint Bid Program reserves the right to require a performance bond from successful bidders as permitted under Alabama law. However, **no bid bond is required for this bid offering.**

All bids should be mailed or hand-delivered to:

**ATTN: County Joint Bid Program**  
**Association of County Commissions of Alabama or ACCA**  
**2 North Jackson Street, FL 7, Montgomery, Alabama 36104 (Physical Address)**  
**P.O. Box 5040, Montgomery, Alabama 36103 (Mailing Address)**

### BID SPECIFICATIONS

The specifications for **Bulk Cement** are attached hereto and at <http://www.alabamacounties.org/joint-bid-program/>. Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer, but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the counties participating in the joint invitation to bid. Any reference to the Alabama Department of Transportation (ALDOT) Standard Specifications for Highway Construction shall mean the current non-metric edition.

### BIDDER QUALIFICATIONS

All bidders and program participants must be in compliance with any applicable federal, state, county and municipal laws, regulations, resolutions and ordinances, including but not limited to, licensing, permitting, and taxation requirements. All bidders should be prepared to submit evidence or documentation as proof that they are properly licensed and permitted under any applicable laws upon request. Such evidence or documentation may be submitted with the bid.

All bidders shall provide proof that they are in compliance with the E-Verify requirements of Alabama's Immigration Law (Ala. Code § 31-13- 1 et seq., as amended by Act No. 2012-491).

All bidders must be on the ALDOT list of approved material suppliers.

### BID AWARD

The Houston County Commission will serve as the awarding authority for all bids and will award all contracts at a regular meeting of the Houston County Commission. Any and all bids submitted in compliance with this invitation to bid shall be considered, and the award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law. All bids will be reviewed and evaluated by a committee created for that purpose. This committee will make comments and recommendations to the awarding authority regarding the award. All factors contained in each invitation package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted. The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

The contract period will be from **October 1, 2023** to **September 30, 2024** with an option to renew for a second and third year under identical price, terms, and conditions upon the mutual consent of the vendor and the awarding authority. Any renewal contract shall be approved in writing by the vendor and the awarding authority no later than 90 days prior to the expiration of the existing contract.

#### CONTACT REGARDING BIDS AND INVITATION

Contact initiated by a potential bidder with any county official, county employee, or member of the Association staff shall only be as specifically set out in this invitation to bid. Any questions related to the bid or the County Joint Bid Program shall be directed to Association staff in writing under the procedures set out in this Invitation to Bid. Additionally, a bidder may contact the **Association in writing to request an appointment to review bid specifications following the bid opening. However, there shall be no communication with any county official or county employee regarding this bid between the date of this invitation and the date of the bid award.** Any other contact with a county official or employee or with the Association initiated by a potential bidder regarding this bid between the date of this invitation and the date of bid award shall be deemed as an attempt to unduly influence the bid award and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

Any questions or problems related to downloading or obtaining copies of this Invitation to Bid or the specifications should be directed to **Patrick McDougald** at [pattymackdaddy@gmail.com](mailto:pattymackdaddy@gmail.com) or **334-360-2846**. Any other questions or requests for additional information regarding this invitation or the specifications shall be submitted **in writing** no later than five (5) days prior to bid opening to either:

**ATTN: Patrick McDougald**  
**Association of County Commissions of Alabama or ACCA**  
**P.O. Box 5040**  
**Montgomery, Alabama 36104**

**OR**

**Patrick McDougald**  
**Email: [pattymackdaddy@gmail.com](mailto:pattymackdaddy@gmail.com)**

**BID SUBMITTAL FORM**  
**Alabama County Joint Bid Program**  
**BID ITEM: BULK CEMENT**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Bid Submitted by: \_\_\_\_\_  
(Name of company representative)

Title: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

By submitting this bid, we agree:

Initials

That the product bid meets the bid specifications for that bid item. \_\_\_\_\_

That the bid price will be honored for all counties participating in the joint bid program for the period from **October 1, 2023** to **September 30, 2024**. \_\_\_\_\_

That items will be delivered from awarded bidder as described in this bid at the bid price to all counties in each County participating in the joint bid program. \_\_\_\_\_

That the company representative listed above will be the source of contact for the county wishing to purchase this bid item under the joint bid program. \_\_\_\_\_

That each item will be separately awarded to the lowest responsible bidder meeting specifications as provided in the bid request. \_\_\_\_\_

That the bid includes the E-Verify documentation required by Alabama law. \_\_\_\_\_

That we will provide a performance bond upon request. \_\_\_\_\_

Signature of company representative submitting bid: \_\_\_\_\_

Title: \_\_\_\_\_

**BID SUBMITTAL COVERSHEET  
BULK CEMENT**

- |                                    |                                     |                                     |
|------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> AUTAUGA   | <input type="checkbox"/> DALLAS     | <input type="checkbox"/> MARENGO    |
| <input type="checkbox"/> BALDWIN   | <input type="checkbox"/> DEKALB     | <input type="checkbox"/> MARION     |
| <input type="checkbox"/> BARBOUR   | <input type="checkbox"/> ELMORE     | <input type="checkbox"/> MARSHALL   |
| <input type="checkbox"/> BIBB      | <input type="checkbox"/> ESCAMBIA   | <input type="checkbox"/> MOBILE     |
| <input type="checkbox"/> BLOUNT    | <input type="checkbox"/> ETOWAH     | <input type="checkbox"/> MONROE     |
| <input type="checkbox"/> BULLOCK   | <input type="checkbox"/> FAYETTE    | <input type="checkbox"/> MONTGOMERY |
| <input type="checkbox"/> BUTLER    | <input type="checkbox"/> FRANKLIN   | <input type="checkbox"/> MORGAN     |
| <input type="checkbox"/> CALHOUN   | <input type="checkbox"/> GENEVA     | <input type="checkbox"/> PERRY      |
| <input type="checkbox"/> CHAMBERS  | <input type="checkbox"/> GREENE     | <input type="checkbox"/> PICKENS    |
| <input type="checkbox"/> CHEROKEE  | <input type="checkbox"/> HALE       | <input type="checkbox"/> PIKE       |
| <input type="checkbox"/> CHILTON   | <input type="checkbox"/> HENRY      | <input type="checkbox"/> RANDOLPH   |
| <input type="checkbox"/> CHOCTAW   | <input type="checkbox"/> HOUSTON    | <input type="checkbox"/> RUSSELL    |
| <input type="checkbox"/> CLARKE    | <input type="checkbox"/> JACKSON    | <input type="checkbox"/> ST. CLAIR  |
| <input type="checkbox"/> CLAY      | <input type="checkbox"/> JEFFERSON  | <input type="checkbox"/> SHELBY     |
| <input type="checkbox"/> CLEBURNE  | <input type="checkbox"/> LAMAR      | <input type="checkbox"/> SUMTER     |
| <input type="checkbox"/> COFFEE    | <input type="checkbox"/> LAUDERDALE | <input type="checkbox"/> TALLADEGA  |
| <input type="checkbox"/> COLBERT   | <input type="checkbox"/> LAWRENCE   | <input type="checkbox"/> TALLAPOOSA |
| <input type="checkbox"/> CONECUH   | <input type="checkbox"/> LEE        | <input type="checkbox"/> TUSCALOOSA |
| <input type="checkbox"/> COOSA     | <input type="checkbox"/> LIMESTONE  | <input type="checkbox"/> WALKER     |
| <input type="checkbox"/> COVINGTON | <input type="checkbox"/> LOWNDES    | <input type="checkbox"/> WASHINGTON |
| <input type="checkbox"/> CRENSHAW  | <input type="checkbox"/> MACON      | <input type="checkbox"/> WILCOX     |
| <input type="checkbox"/> CULLMAN   | <input type="checkbox"/> MADISON    | <input type="checkbox"/> WINSTON    |
| <input type="checkbox"/> DALE      |                                     |                                     |

\*Check the applicable county box to indicate bid submittals for each county.

# BID SPECIFICATIONS

## Bulk Cement

All Bulk Cement shall meet or exceed specifications as outlined in the Invitation to Bid and as set out below, and shall comply with each of the following:

All materials shall meet the most recent applicable section of the Alabama Department of Transportation Specifications for Full Depth Reclamation with Portland Cement and/or be approved by the purchasing County. The use of specific names or numbers in the specifications is not intended to restrict the bidder or any seller or supplier but is intended solely for the purpose of indicating the type and quality of material considered best adapted to the uses of Alabama Counties. Price(s) shall reflect the delivery and pick up of material(s) as detailed below:

- Each bidder shall provide, with each product bid, one (1) copy of the producer's published specifications/technical data and any certifications required within these specifications.
- Representative must be available to assist counties in handling of complaints, if necessary.
- Bidders are not required to bid on all items or all Counties.
- Each item will be awarded separately based on the lowest responsible bid. The requested Portland Cement shall be available within seven (7) Days of Purchase Order from the County unless a time extension is given by the County. Supplier shall give the County a minimum 48-hour notice of delivery.
- For Bid Item 1, the bid price shall be for the per ton picked up price of Portland Cement at the manufacturer's (bidder's) plant. The bidder shall identify the location of the Cement Plant for all pick up prices. The purchasing County shall provide a pneumatic tanker for storage and transfer of cement.
- For Bid Item 2, the bid price shall be for the per ton delivery of Portland Cement. A Delivery Fee will be included with the Bulk Cement price. The delivery fee shall be the cost per ton to deliver Portland Cement to any location within the purchasing County. The purchasing County shall identify the requested delivery details with the Purchase Order. The delivery fee shall be set for a minimum of 25 tons on all orders and shall include a two-hour grace period for a time-certain delivery. Bidder expressly acknowledges, understands, and agrees that a demurrage fee shall not be assessed against the County prior to the two-hour mark; and thereafter, any demurrage fee assessed against the County shall not exceed a rate of \$75 per hour.
- Counties shall not be subject to any additional fees not detailed within the bid specifications.
- Bidders shall submit a Bid Items Sheet for each County. Bid Items will be awarded based on the total sum of all per ton prices and fees per 25 tons.

# BID ITEM 1: Picked up at the Plant by all Counties Statewide

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ITEM 1 Portland Cement (Picked Up by County)

Portland Cement Price, per ton.....BID PRICE: \$\_\_\_\_\_/price per ton

Item 2: Delivered to specific County \_\_\_\_\_  
Name of the County

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<u>ITEM 2</u>	Portland Cement (Delivered)
Portland Cement Price, per ton.....	BID PRICE: \$_____/price per ton
Delivery Fee .....	FEE: \$_____/per ton

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