

2026 COUNTY GOVERNMENT EDUCATION INSTITUTE CLASSES

General Accounting

February 11-12, 2026

Shared Elective for ACAA, ACEA, and AAND Programs

Governmental accounting is unlike any other financial accounting system. This program provides a basic introduction to governmental accounting, evaluation and recording of capital assets, preparation and monitoring of county budgets, internal controls, and the basics of borrowing and repaying funds for capital expenditures.

CROAA: Enforcement of Licenses & Taxes

March 4-5, 2026

Required Class for CROAA Program

Enforcement of local taxes, licenses, and other revenue sources is key to ensuring counties are collecting all revenues available from local revenue-raising levies. This required class is designed to provide the county revenue officer with the necessary tools for identifying non-compliant taxpayers and for implementing effective enforcement procedures that will aid in the diligent efforts to collect every dollar due to the county.

Personnel Administration

March 18-19, 2026

Required class for everyone

This course is designed to provide agency heads and staff with a better understanding of federal and state employment laws, along with the best training practices on hiring and firing, leave policies, and other personnel issues important to properly and effectively lead a county department or agency.

Overview of County Government

April 8-9, 2026

Required class for everyone

Dual ALGTI Course

This class provides a general overview of the workings of county government. Topics include the role of the county commission, the functions of county commission offices and departments, interplay with other county offices, and the many constitutional and statutory provisions that govern how county government works.

Finance and Revenue

April 22-23, 2026

Required class for everyone

The county commission is responsible for the financial well-being of the county, and all county employees benefit from an understanding of county revenue and budgetary matters. This course explains the development and management of the county general fund budget, outlines county revenue sources including the collection and distribution of those revenues, and provides an overview of financial management and auditing requirements.



Ethics of County Officials and Employees

June 24-25, 2026

Required class for everyone

Dual ALGTI Course

It is imperative that all county employees develop a good understanding of Alabama's Ethics Law and its impact on both employees and public officials serving in county government. This course provides county employees with a sound practical understanding of the concept of ethics and a thorough foundation on Alabama's Ethics Law and other constitutional and statutory provisions affecting the actions of county officials and employees both on and off the job.

Recently Enacted Laws Impacting Counties

July 8-9, 2026

Elective/Continuing Education for Administrators

Similar to the County Administration Update class, this new class will provide updates to county attorneys and county administrative staff on laws that were passed during the 2026 Legislative Session.

Legislative and Governmental Relations

October 7-8, 2026

Shared Elective for all programs

Dual ALGTI Course

The actions of the Alabama Legislature impact county government in many significant ways, since it alone has the power to enact laws providing local revenue sources and to mandate, prohibit, or authorize the important functions of local government. This important elective provides key county staff with the necessary tools to develop positive relationships with legislators and effective skills for lobbying on issues important to local government. Additionally, this class provides valuable information about the legislative process and how counties can, and should, monitor general and local legislation during each legislative session.